

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, March 14, 2019**

**MEMBERS PRESENT:**

Sam Powell, Chair	William Holder	Ernest Pearson
Candler Willis, Vice Chair*	Bobby Irwin	
Toni Formato	Bob Stephens	

**OTHER BOARD MEMBERS:**

Ann Whitford

**SYSTEM OFFICE STAFF AND OTHERS:**

Lisa Chapman	Carl Bishop (South Piedmont CC)	Ruth Hedgpeth (Central Piedmont CC)
Shanté Martin		
Wesley Beddard	Maria Pharr (South Piedmont CC)	Richard Zollinger (Central Piedmont CC)
Amy T. Dela Cruz (South Piedmont CC)		

**WELCOME AND ETHICS STATEMENT:** Dr. Powell called the meeting to order at 1:30pm at Richmond Community College in the Grimsley Health Sciences Building, Room 237. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

**APPROVAL OF THE AGENDA:** Dr. Powell requested a motion to approve the March 14, 2019 agenda. Mr. Pearson made a motion to approve the agenda and Mr. Stephens seconded the motion. The agenda was unanimously approved by the committee.

**APPROVAL OF THE MINUTES:** Dr. Powell requested a motion to approve the February 14, 2019 minutes. Mr. Stephens made a motion to approve the minutes and Mr. Irwin seconded the motion. It was unanimously approved by the committee.

**FOR FUTURE ACTION:**

**Curriculum Program Application – New to the System (Attachment PROG 01)**

- Piedmont Community College
  - Public Safety Administration (A55xxx)

Dr. Chapman reviewed the item.

This is the first program to be organized in this way in the community college system.

Mr. Stephens asked if this was a certificate and an associate program. It is designed as an associate degree but there is work being done to see how to build dual enrollment into the pipeline.

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, March 14, 2019**

Ms. Whitford asked if a student can transfer from one college that offers the BLET program to Piedmont CC to participate in this program. Yes, students could transfer to Piedmont CC for this program.

---

Addition to Special Curriculum Program Application List (Attachment PROG 02)

- Tri-County Community College
  - Public Safety Administration (A55xxx)

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

---

Curriculum Program Application (Attachment PROG 03)

- Central Piedmont Community College
  - Medical Sonography (A45440)

Dr. Chapman reviewed this item. This item came before the Programs Committee as a Future Action item as the application has one Negative Impact Assessment. The applying college is expected to send an Impact Assessment Form to all colleges in the System that have this program and indicate their belief of potential impact on any of the other colleges' programs. Each of the colleges who have that program are requested to return the Impact Assessment Form and it is not unusual for initial impact assessments to come back with negative impact statements. Colleges tend to come to a resolution amongst themselves in these situations. However, if colleges cannot come to a resolution, the NCCCS staff will work with them. In this instance, the colleges were not able to come to a resolution amongst themselves or with NCCCS staff assistance.

For Medical Sonography, there are ten colleges approved to offer this program. Seven colleges agree with the impact assessment with Central Piedmont Community College's (CPCC) in their belief that offerings will not negatively impact any program offerings across the state. Two colleges disagree and believe CPCC's program will impact their program but support CPCC moving forward with the application. One college does not agree and does not support the college applying for the program.

Mr. Pearson asked who is the college that does not support the application. Dr. Chapman stated that South Piedmont Community College does not agree and does not support the application.

Mr. Pearson noted that he has a conflict of interest and requested to recuse himself from further discussion or action on this topic.

Dr. Powell asked if there is a national certification for this program. Yes, there is national certification.

Mr. Stephens asked if the colleges who do not agree with CPCC's application stated why they do not agree or, in the case of one college, why they do not support the application. In the full program

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, March 14, 2019**

application, Central Piedmont CC went through a listing of jobs and clinical sites in their area. There are Letters of Concern from South Piedmont CC and Pitt CC. Mr. Stephens further asked that, if Central Piedmont's application were approved, would this lead to South Piedmont's program closing due to low or no student enrollment. There have been conversations with both colleges and South Piedmont's belief in the clinical sites and presentation of future employment is that there is not a need for another program and that this would close South Piedmont's program due to clinical site competition.

Dr. Willis asked if South Piedmont CC and Central Piedmont CC are located near each other. South Piedmont CC operates in Union and Anson Counties and Central Piedmont CC operates in Mecklenburg County. There are ten counties that provide the clinical sites for South Piedmont's Medical Sonography program. Most of the clinical facilities used for teaching are in Charlotte, but students can have clinical experience at multiple sites to meet program requirements. It is a requirement for the certifying agency that the clinical sites must have 1500 appointments per year to function as a clinical site for this program.

Mr. Irwin asked if Central Piedmont CC is going outside of their service area. Central Piedmont CC is functioning within its service area. Mr. Irwin followed up asking, with support from the other committee members, if the committee members will see the Letters of Concern prior to the next meeting. This information will be provided prior to the next meeting.

Dr. Willis asked if students from Mecklenburg County are going to South Piedmont CC for training and how this impacts student travel. This information was not provided in the application for approval.

Dr. Powell opened the floor for representatives from South Piedmont CC and Central Piedmont CC to present their stances concerning this item and to answer committee members' questions.

---

**Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 04)\*\***

- Central Carolina Community College
  - Air Conditioning, Heating and Refrigeration Technology (A35100)
  - Electrical Systems Technology (A35130)
  - Mechanical Engineering Technology (A40320)
- Forsyth Technical Community College
  - Aviation Electronics (Avionics) Technology (A60150)
  - Aviation Systems Technology (A60200)

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, March 14, 2019**

---

**Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 05)\*\***

- Beaufort County Community College – Hyde Correctional Institution
  - HRD-4100 Working Smart
    - (Working Smart)
  - OSH-3003 OSHA Environmental Safety
    - (Introduction to Industry Safety and Logistics)
  - OST-3100 Office Software Applications
    - (Office Applications)
- Beaufort County Community College – Tyrrell Prison Work Farm
  - HRD-4100 Working Smart
    - (Working Smart)
  - OST-3100 Office Software Applications
    - (Office Software Applications)
- South Piedmont Community College
  - Associate in Engineering (A10500)

Dr. Chapman reviewed this item. All documents were in order.

Mr. Stephens asked if the correctional institutions reach out to the colleges or if the colleges reach out to the correctional institutions. Both can occur.

---

**Combined Course Library – Continuing Education (Attachment PROG 06)\*\***

- New Course Approvals, Modifications, and Tier Designations
  - New Course Approval – NCCCS/NC Justice Academy
    - NCJA SRO Training (CJC-4040)

Dr. Chapman reviewed the item. All documents were in order.

The committee had no questions or concerns.

On a motion made by Dr. Willis, seconded by Mr. Pearson, PROG 04-06 were approved with a dissenting vote from Mr. Holder, stating that he does not approve of the process. The rules were suspended, and these items were moved to the “For Action” agenda at this meeting; the Full Board will be asked to suspend the rules and place this item on the “Action” agenda at their meeting on March 15, 2019.

---

**Initiate Rulemaking Process to Amend 1D SBCCC 400.11 - “Education Services for Minors” (Attachment PROG 07)**

General Counsel Martin reviewed this item. These are changes to prepare for the implementation of the RISE curriculum.

The committee had no questions or concerns.

**MINUTES**  
**State Board of Community Colleges**  
**PROGRAMS COMMITTEE**  
**Thursday, March 14, 2019**

---

**FOR INFORMATION**

**Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)**

- Blue Ridge Community College
  - Community Spanish Interpreter (A55370)
  - Environmental Science Technology (A20140)
  - School-Age Care (Certificate) (C55450)
- Caldwell Community College and Technical Institute
  - Landscaping and Gardening (A15260)
- Wilkes Community College
  - Manicuring/Nail Technology (Certificate) (C55400)

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

---

**SBCC Code Report (Attachment SBCCC 01)**

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

---

**Finance Committee Information Items**

**Allocation for Food and Nutrition Services: Employment and Training Program Grant (Attachment FC 02)**

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

---

**FY 2019-20 NC Community College Grant Program Payment Schedule (Attachment FC 03)**

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

---

**Targeted Assistance and Less Than Half Time Grant Program (Attachment FC 04)**

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

---

**OTHER BUSINESS**

**ADJOURN**

The meeting was adjourned at 2:50 pm on a motion by Mr. Irwin and approved via voice vote.

Recording Secretary  
Alexandra Doles