

MINUTES
PROGRAMS COMMITTEE
State Board of Community Colleges
Thursday, October 18 – 1:30 p.m.

Committee Members Present:

Sam Powell, chair
Candler Willis, vice chair

Wade Bryan Irwin, Jr.
William Holder

Ernest Pearson
Bob Stephens

Absent: Toni Formato

System Office Staff and Others:

Lisa Chapman
Margaret Robertson

James "JW" Kelley

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:30pm p.m. in Room 204 in the Mary E. Rittling Conference Center at Davidson County Community College. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the October 18, 2018 agenda. Mr. Holder made a motion to approve the agenda and Dr. Willis seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the September 20, 2018 minutes. Mr. Stephens made a motion to approve the minutes and Mr. Holder seconded the motion. The minutes were unanimously approved by the committee.

FOR ACTION

Review of the Comprehensive Articulation Agreement that Exists Between Constituent Institutions of the North Carolina Community College System and the Constituent Institutions of the University of North Carolina (Attachment PROG 01)

Dr. Chapman reviewed the item. This item came before the State Board in the previous month. Dr. Chapman extended a special thanks to Mr. Tom Gould (Pitt Community College), who will be rotating off of the Transer Advisory Committee (TAC) in December, and notified the Committee that Mr. Gould would be in attendance at the October 19th meeting to receive recognition for his work.

Mr. Irwin asked that, when a transfer student moves to the university, are they assigned an advisor that walks them through how to adjust from the community college system to the university system. Many of the universities have a transfer center and can have either a point of contact or an individual advisor that can connect the student to an advisor in their program of study.

Mr. Stephens asked if there was a chart that showed how many transfer students graduate and if that information is tracked. That information is tracked and is displayed on the site hosted by the University of North Carolina NC Community College Transfer website but is not included in the report.

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Mr. Stephens asked why the completion rate is lower among the community college transfer students than traditional university students. The rates that are reported indicate graduation rate within a certain amount of time rather than overall graduation (which is a four-year time frame in the report). Community college students may take longer than four years to complete their degrees due to being working adults, the costs of completing the degree, or other life events that can extend their enrollment.

Mr. Irwin asked if this report will come before the State Board for approval next year and if the concerns in the report will be resolved in the next year. There will be a report every year for approval. There are some pieces that are systematic changes and some of these can be completed within the next year while others may still be in the process of being completed.

On a motion made by Dr. Powell and approved via voice vote, PROG 01 was approved for action and forwarded to the October 19, 2018 meeting.

Curriculum Program Applications – Fast Track for Action (Attachment PROG 02) [CA]

- Isothermal Community College
 - Dental Assisting (Diploma) (D45240)

Dr. Chapman reviewed these items. All documents are in order.

The committee had no questions or concerns.

Combined Course Library – Continuing Education (Attachment PROG 03) [CA]

- New Course Approvals, Modifications, and Tier Designations
 - Course Modification – Department of Justice – CJ Standards/NCCCS
 - Basic Law Enforcement Training (CJC-3938)

Dr. Chapman reviewed the item.

Dr. Willis asked how long it would take a student to complete 640 instructional hours in continuing education. This is dependent on whether the student attends a full-time program that is forty hours per week or another format such as evening offerings.

On a motion made by Mr. Irwin, seconded by Mr. Stephens, PROG items 02 and 03 were approved for action and forwarded to the October 20, 2018 meeting on the Consent Agenda.

Amend 1D SBCCC 400.0 – “Curriculum Standards” (Attachment PROG 04)

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

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On a motion made by Mr. Irwin, seconded by Mr. Stephens, PROG 04 was approved for action and forwarded to the October 20, 2018 meeting on the Consent Agenda.

FOR INFORMATION

Programs Committee Agenda Items

Curriculum Program Application as Approved by the System President (Attachment PROG 05)

- Stanly Community College
 - Human Services Technology/Substance Abuse (A4538E)

Dr. Chapman reviewed the item. All documents were in order.

The committee had no questions or concerns.

Curriculum Program Terminations as Approved by the System President (Attachment PROG 06)

- Brunswick Community College
 - Office Administration (A25370)

Dr. Chapman reviewed the item. All documents were in order.

The committee have no questions or concerns.

SBCC Code Report (Attachment PROG 07)

Dr. Chapman reviewed the item.

The committee had no questions or concerns.

Finance Committee Agenda Items

Allocation of Food and Nutrition Services: Employment and Training Program Grant
(Attachment FC 05) [CA]

Ms. Robertson reviewed this item.

Mr. Stephens asked if the dollar amount listed in the item is the same as last year's amount. The amount has increased as the number of colleges participating increase. Last year, there were eight colleges participating, which increased to twelve colleges this year.

The committee had no questions or concerns.

Allocation for Sub-Orbital Student Competition (Attachment FC 06) [CA]

Dr. Chapman reviewed this item.

The committee had no questions or concerns.

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Service Agreement for the Development of Residency Determination Services (RDS)
(Attachment FC 07)[CA]

Dr. Chapman reviewed this item.

The committee discussed this item and the unintended negative affects on students.

Specialized Course List for Public Safety Waivers Authorized Under G.C. 115D-5(b)(2)
(Attachment FC 12)

Ms. Robertson reviewed this item.

The committee had no questions or concerns.

NEW BUSINESS

ADJOURN

The meeting was adjourned at 2:30 pm via voice vote. Mr. Holder made a motion, Mr. Stephens seconded and approved via voice vote.

Recording Secretary
Alexandra Doles