

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, November 18, 2021

MEMBERS PRESENT:

Bobby Irwin, Chair	Ann Whitford	Mark Merritt
Hari Nath	Nathan Vasquez	Andy Penry
Shirley Carraway	Ray Trapp	Lee Barnes
Jena Gallagher*	Sarah West	
William Holder	Tom Looney	

*Attended via phone or Zoom technology

NCACCP LIAISONS

Amanda Lee, President, Bladen CC
David Heatherly, President, Coastal Carolina CC

SYSTEM OFFICE STAFF AND OTHERS:

Kimberly Gold, Senior Vice President	Daniel Loges Michael Tilley	Lisa Eads Caroline Hipple (NCCC Trustees Association)
Alex Doles	Ivana Hanson	Emily Thomas (EdNC)
Lane Freeman	Gilda Rubio-Festa	

WELCOME AND ETHICS STATEMENT: Chairman Irwin called the meeting to order at 2:20 p.m. in the Dallas Herring State Board Room in the Caswell Building. Roll was taken and there was a quorum. Chairman Irwin read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Chairman Irwin requested a motion to approve the November 18, 2021, agenda. Mr. Holder made a motion to approve the agenda and Mr. Trapp seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Chairman Irwin made a motion to approve the October 14, 2021, minutes. Dr. Carraway made a motion to approve the minutes and Mr. Holder seconded the motion. It was unanimously approved by the committee.

FOR FUTURE ACTION:

Proposed Amendment of 1D SBCCC 800.2 – General Provisions (Attachment PROG 01)*

Dr. Gold reviewed the item. All documents are in order.

Mr. Trapp asked how obtaining an Associate degree affected Credit for Prior Learning. If students have a degree, the institution would look at that degree. If not, they would look at the students' prior learning.

On a motion made by Mr. Holder, seconded by Mr. Nath, the full Board will be asked to suspend the rules and PROG 01 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

Proposed Amendment of 1D SBCCC 400.10 – Curriculum Program of Study (Attachment PROG 02)*

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Trapp, seconded by Mr. Holder, the full Board will be asked to suspend the rules and PROG 02 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

Proposed Amendment of 1D SBCCC 700.98 – Instruction to Captive or Co-Opted Groups (Attachment PROG 03)*

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Nath, the full Board will be asked to suspend the rules and PROG 03 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

Proposed Amendment of 1G SBCCC 200.95 – Limitations in Reporting Student Membership Hours (Attachment PROG 04)*

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Trapp, seconded by Dr. Carraway, the full Board will be asked to suspend the rules and PROG 04 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

FOR ACTION:

Courses of Instruction to Captive/Co-Opted Groups – Blanket Approval (Attachment PROG 05)

Dr. Gold reviewed the item.

Mr. Nath clarified that this blanket approval only applied to the College and Career Readiness (CCR) HRD courses within the Captive/Co-Opted courses of instruction. Dr. Gold confirmed this clarification.

Dr. Carraway asked if all of the community colleges have programs in correctional facilities. Colleges can only offer courses in correctional facilities that are within their service areas but most colleges do not have one within that area. Recently, it was approved for courses to be offered in jails and detention centers so most colleges will offer courses for these institutions.

On a motion made by Dr. Carraway, seconded by Mr. Nath, PROG 05 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 06) [CA]

- Wake Technical Community College – Wake County Detention Division (6187)
 - Microsoft Office Applications (OST-3100)
 - (Microsoft Office Applications)
 - Maintenance Mechanics (MNT-3054)
 - (Maintenance Mechanics)

Dr. Gold reviewed the item. All documents are in order.

Dr. Carraway asked how colleges determine the need for courses. Colleges determine what is appropriate for this population by looking at the job market as well as how long potential students would be in the facility to ensure program completion before release and if the correctional facility has the space for training equipment such as computers, etc.

Mr. Nath asked if training must occur within the facility. This is dependent on the facility as many factors can play into that decision such as the security level of the facility.

On a motion made by Mr. Holder, seconded by Mr. Trapp, PROG 06 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

Combined Course Library – Continuing Education (Attachment PROG 07) [CA]

- New Course Approvals, Modifications, and Tier Designations
 - New Course Approval – Coastal Carolina Community College
 - NRS Beginning ABE Literacy Level 1 (BSP-3100)
 - NRS Beginning ABE Math Level 1 (BSP-3150)
 - NRS Beginning Basic Education Level 2 (BSP-3200)
 - NRS Beginning Basic Education Math Level 2 (BSP-3250)
 - NRS Beginning ESL Literacy Level 1 (BSP-5100)
 - NRS Beginning ESL Literacy Level 2 (BSP-5200)
 - New Course Approval – NC Community Colleges System Office – Public Safety Team & Advisory Committees
 - Criminal Justice Special Topics (CJC-3600)
 - New Course Approval – NC Community Colleges System Office and NC Office of State Fire Marshal
 - Fire Officer I – 2020 Ed (FIP-3718)
 - Fire Officer II – 2020 Ed (FIP-3719)
 - Modification Request – NC Community Colleges System Office – Public Safety Team & Advisory Committees
 - Special Topics: Fire and Rescue (FIP-4728)
 - Modification Request – Wake Technical Community College
 - Network Operating Systems (NOS-3100)

Dr. Gold reviewed the item. All documents are in order.

Mr. Holder asked what is the reasoning behind the updates for the NRS courses. President Heatherly noted that updates were necessary to align with methodologies, terminologies, and best practices that have changed over time, including those relating to remote testing. Ms. Rubio-Festa also noted that many of these programs did not previously have course numbers assigned and assigning these numbers will make transfer easier for students.

Ms. West asked how the community colleges prepare transitioning students with jobs skills. The State Board previously approved Basic Skills Plus, which aligns basic skills curriculum with work skills and focuses on how students are transitioning into degree programs as well as jobs. The NC REACH grant also helps with this.

On a motion made by Mr. Holder, seconded by Mr. Nath, PROG 07 was approved for the “For Action” agenda at their meeting on November 19, 2021. The motion was approved by voice vote.

FOR INFORMATION

Programs Committee Information Items

Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) as Approved by the System President (Attachment PROG 08)

- Pamlico Community College

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

Curriculum Program Applications for Associate in General Education Nursing (A1030N) as Approved by the System President (Attachment PROG 09)

- Wilson Community Colleges

Dr. Gold reviewed the item. All documents were in order.

The committee had no questions or concerns.

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 10)

- Associate in Fine Arts in Music (A10700)
- Advanced Medical Coding (D45530)

Dr. Gold reviewed the item. All documents were in order.

The committee had no questions or concerns.

Curriculum Program Terminations as Approved by the System President (Attachment PROG 11)

- Stanly Community College
 - Pharmacy Technology (A45580)
- Wake Technical Community College
 - General Occupation Technology (A55280)

Dr. Gold reviewed the item. All documents were in order.

The committee had no questions or concerns.

Finance Committee Information Items

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Funds for Digital Literacy Training Pilot, Phase 3 (Attachment FC 02) [CA]

Dr. Gold reviewed the item.

The committee had no questions or concerns.

Allocation of Title II Funding for Pre-Apprenticeship Implementation (Attachment FC 03) [CA]

Dr. Gold reviewed the item.

The committee had no questions or concerns

2020-21 State Funded Financial Aid Programs (Attachment FC 05)

Dr. Gold reviewed the item.

Mr. Nath asked if students are allowed to enroll in multiple programs. Students can be enrolled in multiple programs such as dual majors or multiple programs that offer similar course structures.

OTHER BUSINESS

ADJOURN

The meeting was adjourned at 3:00 p.m. on a motion from Mr. Holder, seconded by Mr. Trapp.

Recording Secretary
Alex Doles