

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, September 16, 2021

MEMBERS PRESENT:

| | | |
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| Bobby Irwin, Chair | Ray Trapp | Ann Whitford |
| Hari Nath | Sarah West | Mark Merritt |
| Shirley Carraway | Breeden Blackwell | Bill McBrayer |
| Jena Gallagher | Burr Sullivan | Jerry Vaughn |
| William Holder | Julie Ryan | Andy Penry |

NCACCP LIAISONS

Amanda Lee, President, Bladen CC
David Heatherly, President, Coastal Carolina CC

SYSTEM OFFICE STAFF AND OTHERS:

| | | |
|---|---------------------------------------|-----------------------------------|
| Kimberly Gold, Senior Vice President | Thomas Stith Elizabeth Grovenstein | Patrick Crane Jennifer McLean |
| Bruce Mack | Alex Fagg | Nancye Gaj |
| Sharon Gladwell | Tiffany Howell | Arbony Cooper-Gibbs |
| JudyKay Jefferson | Jonathan Harris | Linda Suggs (Gates Foundation) |
| Tawanda Artis | Bryan Jenkins | |

WELCOME AND ETHICS STATEMENT: Chairman Irwin called the meeting to order at 2:00 p.m. in the Second Floor Conference Center, Building L, at the South Campus at Wake Technical Community College. Roll was taken and there was a quorum. Chairman Irwin read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Chairman Irwin requested a motion to approve the September 16, 2021, agenda. Mr. Holder made a motion to approve the agenda and Dr. Carraway seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Chairman Irwin requested that the minutes reflect those motions were taken by roll call vote rather than voice call vote. Chairman Irwin a motion to approve the August 19, 2021, minutes. Mr. Holder made a motion to approve the minutes and Ms. West seconded the motion. It was unanimously approved by the committee.

FOR ACTION:

Annual Report to the Joint Legislative Education Oversight Committee on Career Coach Program (Attachment PROG 01)

Ms. McLean reviewed the item.

Mr. Vaughn asked if workforce continuing education is part of the messaging delivered by Career Coaches in the public school. Ms. McLean responded that Career Coaches focus on students' needs when advising them and provide pathway guidance that supports the student goals.

Ms. Whitford asked if the number of Career Coaches is dependent on funding and if there are colleges waiting for coaches. Ms. McLean responded that the Career Coach program has limited funding and colleges are funded until the funding is exhausted. In addition, colleges have a match requirement to receive funding match. Each time funding is awarded there are more colleges that request funding than receive allocations. Ms. Whitford noted that two Career Coaches had spoken to the State Board several years ago and asked if it would be possible to have that occur again to discuss the state of the program, its needs, and its impacts now. It was agreed that this would be possible.

Dr. Carraway wondered if students are tracked after their interactions with Career Coaches and after graduation, particularly if they attend community colleges or four-year institutions. It was noted that participation in the workforce is tracked through the Department of Labor and some data is available from the Department of Public Instruction, however the System Office would need to explore what information is available. It was noted that this information is needed to determine the success of the program.

Ms. West asked if information could be provided on the financials for this program.

Mr. Sullivan asked if this data and information should be shared with the General Assembly to demonstrate that the data-driven results show a need to expand this program for student success. He noted that his county has one Career Coach for ten high schools and that he would like to see a projection on how much it would cost to increase the program over 5-10 years and what the return on investment would be.

Mrs. Whitford asked the NCACCP Programs Committee representatives, President David Heatherly and President Amanda Lee, for comments on the success of the program. Both presidents expressed concern that high school counselors were overwhelmed by their duties at the high schools and are often not able to provide students with the career guidance needed. Career Coaches provide support to the high schools and to students to fill that gap. The Presidents noted that matching funds are a challenge for the colleges and that more colleges would participate if that requirement were removed. President Lee noted that her college would not be able to afford their Career Coach if the college lost the grant funds.

Ms. Suggs supported the program, noting that Career Coaches belong to the community colleges and that these coaches fill in the gaps in knowledge among high school staff and faculty on what the community colleges offer.

Chairman Irwin noted that the community college has done remarkable things with the articulation agreements and that the Career Coach program could be held in as much esteem. There are hopes that, if there was enough support from the communities and presidents for this program, the System Office could present a funding request to the Legislature.

Mr. Holder asked that Career Coaches and details on the program be provided to the State Board members when they visit and interact with state legislators.

On a motion made by Dr. Carraway, seconded by Mr. Holder, PROG 01 was approved for the “For Action” agenda at their meeting on October 15, 2021. The motion was approved by voice vote.

Curriculum Programs Applications – Fast Track for Action (FTFA) (Attachment PROG 02) [CA]

- Caldwell Community College and Technical Institute
 - Emergency Medical Science (A45340)

Dr. Gold reviewed the item. All documents are in order.

Mr. Vaughn asked if there are other examples of programs that have stackable credentials. Dr. Gold replied that there are several examples, and this program is a good example of how stackable programs can work. There are credentials that are offered through continuing education courses that can be applied to curriculum degrees in several program areas. This is an example of how the community colleges can encourage students to stay within the community colleges system by offering credentials that provide credit towards higher curriculum degrees.

Dr. Carraway asked if students are presented with potential education pathways when they apply for certificates that include stackable credentials so that they may see a “map” of how they can achieve higher degrees later in their careers. Dr. Gold replied that colleges are working on developing these maps, but good advising is key. As employees turnover, it is important for the colleges and students to know what is being offered. For example, Federal Pell Grants are dependent on the student being enrolled in associate degree programs at times students seeking certificates may be enrolled in associate degrees program to receive that funding and reduce barriers.

On a motion made by Dr. Carraway, seconded by Ms. West, PROG 02 was approved for action and placed on the full board “Consent Agenda” for action at their October 15, 2021, meeting. The motion was approved by voice vote.

Combined Course Library – Continuing Education (Attachment PROG 03) [CA]

- Cape Fear Community College – New Hanover Correctional Center
 - Computer Hardware Repair/Upgrade (CED-3100)
 - (PC Repair and Applications)
 - Food Service Sanitation/Safety (HOS-3072)
 - (ServSafe Certification)
 - Forklift Operator (MNT-3013)
 - (OSHA-10 Certification)
 - OSHA Construction Safety (OSH-3013)
 - (OSHA-10 Certification)
 - Truck Driving Training (TRA-3607)
 - (Introduction to Truck Driving Training)
- Central Carolina Community College – Harnett Correctional Center
 - Food Service Maintenance (HOS-3075)

- (ServSafe Certification)
- Photovoltaic (PV) Technology (EGY-3002)
 - (PV Applications)
- Blueprint Reading (BPR-3011)
 - (Blueprint Reading Skills)

Dr. Gold reviewed the item. All documents are in order.

On a motion made by Mr. Holder, seconded by Ms. West, PROG 03 was approved for action and placed on the full board "Consent Agenda" for action at their October 15, 2021, meeting. The motion was approved by voice vote.

FOR INFORMATION

Programs Committee Information Items

Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation in Science (ASTP) (A1040T) as Approved by the System President (Attachment PROG 04)

Dr. Gold reviewed the item.

The committee had no questions or concerns.

Curriculum Program Applications as Approved by the System President (Attachment PROG 05)

- Western Piedmont Community College
 - Natural Hair Care (Certificate) (C55170)

Dr. Gold reviewed the item. All documents are in order.

Mrs. Whitford asked the meaning of "natural hair care." The natural hair care program teaches students how to care for natural hair without using hair color, perms, relaxers, or other chemicals and includes a variety of styling techniques.

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 06)

- Applied Engineering Technology (A40130)
- Automation Engineering Technology (A40120)
- Mechatronics Engineering Technology (A40350)
- Mission Critical Operations (A40430)

Dr. Gold reviewed the item. All documents were in order.

Finance Committee Information Items

Allocation for Food and Nutrition Services: Employment and Training Grant (Attachment FC 01)

Dr. Gold reviewed the item. All documents are in order.

Title II Funding for Professional Development and Technical Assistance (Attachment FC 02)

Dr. Gold reviewed the item. All documents are in order.

OTHER BUSINESS

ADJOURN

The meeting was adjourned at 2:41 p.m. by Chairman Irwin.

Recording Secretary
Alex Doles