

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, September 19, 2019

MEMBERS PRESENT:

Sam Powell, Chair	Ann Whitford	Jesse Watts
Bobby Irwin, Vice Chair	Hari Nath	David Willis
William Holder	Bob Stephens	

SYSTEM OFFICE STAFF AND OTHERS:

Kimberly Gold	Jennifer McLean	David L. Heatherly (NCACCP)
Jennifer Haygood	Margaret Robertson	
JW Kelley	Anne Bacon	

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:45pm at Union Station, Room U-529, Cape Fear Community College. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the September 19, 2019 agenda. Mr. Irwin made a motion to approve the agenda and Mr. Stephens seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the August 15, 2019 minutes. Mr. Holder made a motion to approve the minutes and Mr. Watts seconded the motion. It was unanimously approved by the committee.

FOR ACTION:

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 01) [CA]

- Wake Technical Community College
 - Mammography (Certificate) (C45830)

Dr. Gold reviewed this item. All documents are in order.

Mr. Nath asked which other colleges provided this certificate. Those colleges are Johnston Community College, Pitt Community College, and Fayetteville Technical Community College.

Mr. Watts asked if there are reasons as to why there is a concentration of this certificate in the eastern part of the state. These colleges applied for these certificates likely at the request of their local employers and more colleges may apply to offer this certificate in the future.

On a motion made by Mr. Holder, seconded by Mr. Irwin, the above item was approved for action and placed on the full board "Consent Agenda" for action at their September 20, 2019, meeting.

Courses of Instruction – Captive/Co-opted Groups (Attachment PROG 02) [CA]

- Cape Fear Community College – Pender Correctional Institution
 - ANS-3011 – Veterinary Assistant

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- (Intro to Veterinary Assistant)
- Montgomery Community College – Southern Correctional Institution
 - ELC-3130 – Equipment Maintenance Repair
 - (Small Appliance Repair)
- Vance-Granville Community College
 - CIS-3100 – Computer Basics
 - (Keyboarding)

Ms. Robertson reviewed this item. All documents were in order.

Mr. Nath asked if there is a demand for the Computer Basics course in industry. Generally, these courses are to increase skills amongst students who may have deficiencies in those areas so that they may find employment when released from the correctional institution.

Ms. Whitford asked if these are transferable courses. These courses are training courses.

On a motion made by Mr. Holder, seconded by Mr. Nath, the above item was approved for action and placed on the full board “Consent Agenda” for action at their September 20, 2019, meeting.

Combined Course Library – Continuing Education (Attachment PROG 04) [CA]

- New Course Approvals, Modifications, and Tier Designations
 - New Course Approval – NCCCS/NC Tire Dealer Association
 - Certified Automotive Tire Service (ATS) (AUT-3500)
 - New Course Approval – NCCCS/NC Department of Transportation (NCDOT)
 - NCDOT Highway Construction Trades Academy (HCTA) (HEO-3150)
 - New Course Approval – NCCCS/Department of Transportation (NCDOT)
 - Career Exploration: Highway Construction Trades (NCDOT) (HRD-3150)
 - New Course Approval – Workforce Continuing Education Section, NCCCS
 - Firefighter Training Block 1 (FIP-3031)
 - Firefighter Training Block 2 (FIP-3032)
 - Firefighter Training Block 3 (FIR-3033)

Dr. Gold reviewed the item. All documents were in order.

Mr. Willis asked how courses are evaluated after they are approved by the State Board. In this example, the Highway Construction Courses are in collaboration with NCDOT and act as a pipeline for trades jobs for employers who seek to hire under-represented groups. These specific courses have variety of methods to track student success such as pre-apprenticeship and apprenticeship reporting. Mr. Willis asked how outreach is conducted for the construction trades programs. There is outreach through the community colleges, career centers, employers, prison facilities, apprenticeship programs, and other methods.

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Mr. Nath asked if there is high enrollment in these courses. There is significant demand due to the large number of projects and there are incentives for hiring under-represented populations.

On a motion made by Mr. Nath, seconded by Mr. Willis, the above item was approved for action and placed on the full board "Consent Agenda" for action at their September 20, 2019, meeting.

Annual Report to the Joint Legislative Education Oversight Committee on Career Coach Program
(Attachment PROG 04)

Ms. McLean reviewed this item. Part of the Legislative Priorities this year were changes to the Career Coach funding model which includes budget language relating to budget matches for the community colleges based on the county tier: Tier 1 would have no match; Tier 2 would need a 50% match; and Tier 3 counties would need a 100% match.

Mr. Nath asked if coaching can be done online. It is not currently available online, but the coaches are available on the high school campuses and some coaches service multiple high schools.

Mr. Irwin asked what is offered in the coaching sessions. This varies depending on the student. The first session generally is to discover the student's interests and progresses as these interests are narrowed.

Mr. Nath asked if the Career Coaches have different responsibilities than high school counselors. Career Coaches focus on a student's career and how to achieve their career goals through different pathways while counselors have more demands on their role. Career Coaches will provide information to students no matter their future goals such as attending four-year institutions, 2-year institutions, or entering the workforce. Career Coaches, counselors, and Career Development Coordinators will be presenting together next month to show that they all support career exploration for students and the different ways each can assist students.

Mr. Willis asked how the Career Coaches capacity, opportunities, and successes are defined. There is work to further define those aspects of the program and to address how they may vary amongst the colleges. Mr. Willis asked if the Career Coaches are geared towards getting the students into the community colleges as well as the workforce. Coaches can take students on tours of the community colleges and industry, create Lunch & Learn sessions, and speak directly with industry representatives.

On a motion made by Ms. Whitford, seconded by Mr. Willis, the item was approved for action and forwarded to the September 20, 2019, meeting.

Initiation of the Rulemaking Process for 1D SBCCC 400.11 – Education Services through Career and College Promise (Curriculum) (Attachment PROG 05)

Dr. Gold reviewed this item. This item came before the committee as a temporary rule in previous months and this will be for the permanent rule.

Mr. Willis asked about the portion of the code that states that colleges may enroll high school freshman and sophomore high school students in specific programs. These programs are determined based on high-

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need technical pathways that are in critical need of a pipeline. Mr. Willis followed asked how the System looks at programs that offer CCP that potentially compete with other programs like AP and IB and how we can promote CCP in schools that offer those other programs. Dr. Gold did not have information specifically looking at that information but has found that, in her experience at the community colleges, when four-year institutions rank AP, IB, and college credit equally, then there is a stronger impact on students enrolling in CCP programs when they compare the benefits of all three. The System Office is in the initial stages of a research study on CCP to see the long-term projection and that study may provide the data addressing this issue.

On a motion made by Mr. Irwin, seconded by Mr. Nath, the item was approved for action and forwarded to the September 20, 2019, meeting.

FOR INFORMATION

Curriculum Program Termination as Approved by the System President (Attachment PROG 06)

- South Piedmont Community College
 - Advertising and Graphic Design (A30100)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

Finance Committee Information Items

Title II Funding for Professional Development and Technical Assistance (Attachment FC 03)

Dr. Gold reviewed the item.

The committee had no questions or concerns.

Allocation for Improving Career and Technical Education at Rural Colleges (Attachment FC 04)

Dr. Gold reviewed the item.

The committee had no questions or concerns.

OTHER BUSINESS

ADJOURN

The meeting was adjourned at 2:38 pm on a motion by Mr. Irwin, seconded by Mr. Willis, and approved via voice vote.

Recording Secretary
Alexandra Doles