

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

MEMBERS PRESENT:

Sam Powell, Chair
Bobby Irwin, vice chair*
William Holder*

Mary Ann Rice*
David Willis*
Scott Shook*

Hari Nath*
Ann Whitford*

*attended via phone

MEMBERS ABSENT:

Jesse Watts

SYSTEM OFFICE STAFF AND OTHERS:

Kimberly Gold
Alex Doles
Lori Byrd
Lisa Eads

Hilmi Lahoud
Susan Barbitta
Wesley Beddard
Hilmi Lahoud

Jonathan Harris
Frank Sculetta
Michelle Lair
Jennifer McLean

WELCOME AND ETHICS STATEMENT: Dr. Powell called the meeting to order at 1:30pm in Innovation Station (B10) at the Caswell Building. Roll was taken and there was a quorum. Dr. Powell read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Dr. Powell requested a motion to approve the February 20, 2020 agenda. Mr. Holder made a motion to approve the agenda and Mr. Shook seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Dr. Powell requested a motion to approve the January 16, 2020 minutes. Mr. Irwin made a motion to approve the minutes and Mr. Holder seconded the motion. It was unanimously approved by the committee.

FOR FUTURE ACTION:

Amendment of 1D SBCCC 400.6 – Curriculum Program Approvals and Terminations (Attachment PROG 01) *

Dr. Gold reviewed this item. This item is part of the process to streamline, clarify language, and align the code to current procedures specifically related to the resolution of negative Impact Assessments submitted by colleges in response to a college application for approval of a new program. The North Carolina Association of Community College Presidents (NCAACCP) reviewed this code item and proposed changes to items F (page 2 line 14) and G (page 2 line 18) at their January 2020 meeting. Other changes to this item were included by System Office staff in an effort to clarify the code item. In addition to the proposed changes to items F and G on page 2, the System Office presented two options for this item: (1) including conditional approval language (Page 1, Line 15) and (2) not including the conditional approval language. The amendment, as it was submitted to the State Board, reflects the language in option (1) as originally presented in the committee documents.

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

Mr. Holder asked what the negative implications of having “or conditional approval” in the item are. Dr. Gold provided an example from a program approval that was presented to the State Board at the January 2020 meeting. In this example, the program application included agreements between colleges stated a memorandum of understanding as a means of resolving a negative impact assessment. With the conditional language in this item, the State Board would be able to give approval with the understanding that the applying collegewould abide by and uphold the MOUs. The conditional language would give the State Board the option to recognize or reinforce that portion of the negative impact resolution. It was noted that there is currently no process for enforcing conditions set on program approvals or a particular recourse to remove approval if conditions are not met.

Mr. Irwin asked for the background for the focus on the conditional language in this item and asked if this was raised as a result of program applications for the Medical Sonography program. It was noted that this item is a result of the recognition that no process is currently stated in code to provide a process for the resolution of negative impacts if colleges can not come to an agreement. The Programs Committee of the President’s Association raised the awareness that State Board Code guidelines currently do not align with the published program application procedures.

Mr. Irwin asked if the language being included provides guidance when there is an objection for a college applying for a program approval. It was noted that the mediation language would be applied if a college received objections from another college and the initiating college attempted to resolve them without success. In the case where the colleges are unable to resolve the objections amongst themselves, the applying college can request the NCCCS President to mediate. This would allow another opportunity for objections to be resolved prior to the application coming to the State Board.

Mr. Shook asked for clarification on the exact meaning of the words “conditional approval” in this context and how it will be used by the State Board now and in the future. As it stands, the term seems to insinuate that conditions could be removed in order to gain State Board approval, that additional conditions could be applied on approval of a program, or both. He also asked what would be the process around this and the scope of the State Board’s authority in relation to external entities like SACSCOC when it comes to conditional approval. He also raised concerns of overreach by the State Board when it comes to the minutia of program approvals and program implementation. He also asked about the NCACCP’s recommendation on using this language. It was noted that the NCACCP Programs Committee chairs expressed an opinion to Dr. Gold that the conditional language be removed.

Dr. Powell stated that a potential situation that could arise from conditions being added to an approval, such as a college making an agreement with the objecting college stating that they would not perform an action and then break that agreement in the future. The code as it is now and without the conditional language in this item supports a “clean” situation where a college must have no negative impact assessments in order to gain program approval from the State Board and places the responsibility of resolving those negative impact assessments amongst the colleges. If a program

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

application is mired down by numerous conditions or there are violations of those conditions, it could create a murky situation for all parties in the future.

Ms. Whitford asked if there would be any actual change on current practice since colleges are already creating memorandums with conditions and colleges could violate those agreements after receiving State Board approval. Dr. Powell explained that in those scenarios, the agreements are between the colleges rather than between the colleges and the State Board. In that case, the two colleges would need to resolve the situation amongst themselves with other mechanisms for that situation. Ms. Whitford followed asking for more information on those mechanisms and how removing the conditional language would impact the current process.

Dr. Powell presented a counter example where the State Board agrees to approve a program if the colleges state that they can resolve issues or violations to conditions. However, if the colleges are not able to work out future issues or address violations, there is a question as to who would be required to ensure that the issues were resolved, conditions are met, and violations are not occurring as well as when it would become "official" that a program is approved if approval is based on conditions. These could be placed in the agreement but it could create difficult situations in the future.

Mr. Holder stated that these conditionals could be written into the agreements as well as the violations and colleges could have program approval withdrawn if those violations occur. Mr. Shook pointed out that the intent and the goal of this item is to create a process where colleges resolve their differences either amongst themselves or through a mediation process prior to the application coming to the State Board. However, by having conditional approvals, there is a concern that if there are issues or violations, it may not be best practice to have the State Board be responsible for micro-managing the operations and design of specific programs.

Mr. Irwin asked about the 90-day timeline and how would this impact the Fast Track for Action process. It was explained that the FTFA process requires that there are no negative impact statements before coming to the State Board and therefore the code changes would not impact the FTFA process.

Dr. Gold continued reviewing the item, pointing out items F (page 2 line 14) and G (page 2 line 18) that included recommendations from the NCACCP to clarify language so as to be explicit when referencing objections and the process for objections and resolutions. General Counsel Harris followed that this clarifying language is meant to document not only that colleges attempted to resolve objections, but also how the objections were resolved. Dr. Gold stated that the NCACCP was supportive of the NCCCS President acting as the mediator in the mediation process.

Ms. Whitford asked how the detailed layout of mediation would impact the conditional language and whether that conditional language is needed at all. The mediation process gives steps for an unresolved situation to be addressed rather than implementing a conditional approval. Conditional approvals could lead to the approval of conditions that have not been applied in the past.

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

Mr. Holder stated that having the conditional language and the process for mediation shows that conditions could be used in the resolution process rather than requiring it to be used, thus allowing for more options for colleges to come to an agreement.

Mr. Shook asked if Continuing Education has run into a similar scenario in the past. Continuing Education approvals are at the course level and there is not an objection process currently in place for the approval of these courses, therefore negating a need for a mediation process for Continuing Education.

Dr. Gold's noted that the changes to the code noted on under item (a) (1) related to the approval to award the associate in applied science degree, diploma, or certificate. Changes in (a) (2) related to the approval of the Associate of Engineering and changes in (a) (3) related to the approval of the associate in arts, associate in science, and associate in fine arts degrees, associate in general education, associate in general education nursing, health science: therapeutic and diagnostic services program majors, and the general occupational technology curriculum programs.

Dr. Gold noted that this motion will begin the rule making process which will open a 30-day comment period and this item would return to the Program Committee in April 2020.

On a motion made by Mr. Holder, seconded by Mr. Irwin, the rules were suspended and this item was moved to the "For Action" agenda at this meeting in its current state with the conditional language included. The Full Board will be asked to suspend the rules and place this item on the "Action" agenda with a recommendation for approval at their meeting on February 21, 2020.

Amendment of 1G SBCCC 200.06 – Training for Public Safety Agencies (Attachment PROG 02) *

Dr. Gold reviewed this item. Dr. Powell presented to the committee that this item be pulled from the agenda in order to add further clarifying language and be presented at the next meeting.

On a motion made by Mr. Irwin, seconded by Ms. Whitford, the committee pulled this item from the agenda.

FOR ACTION:

Legislative Reports for Career and College Promise and Cooperative Innovative High Schools (Attachment PROG 03)

Dr. Eads reviewed this item, pointing out highlights and particular successes in the report. This report is due on March 15, 2020 to the State Legislature.

North Carolina is considered the leader in the nation in relation to dual enrollment programs and North Carolina has more innovative high schools than any other state. Mr. Beddard pointed out that there is a difference in the number of enrolled students between the NCCCS and the Department of Public Instruction (DPI). DPI counts all students enrolled in an Early College were as for the NCCCS students are not considered dual enrolled until they are enrolled in the college courses. Enrollment numbers

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

reported by NCCCS is higher for Career and College Promise (CCP) than the numbers reported by DPI because the NCCCS number home-schooled students that are not counted by DPI.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Shook, the above item was approved for action and forwarded to the February 21, 2020 meeting.

Progress on the Implementation of the Career and College Readiness Graduates Program (Attachment PROG 04)

Ms. Barbita reviewed this item.

This program assesses student for career or college readiness and allows for further remediation for students who may need further preparation. The full state-wide rollout will be Fall 2020. Noteworthy items include an agreement with DPI on an English IV course that will count as a high-school fourth level English as well as a remediation course. There is also a CCRG Math course that will count as a fourth credit for math but not as a fourth-level math, which is expected by the UNC System. There is a potential that a student who is applying to the UNC System could have to take the CCRG math in their senior year in addition to their fourth-level math, but data from the pilots show there are very few students that would fall into that situation. The content and the professional development delivered was a team of high school teachers and community college faculty to ensure that the student learning outcomes at the community colleges and the standards required by DPI have been met by both the CCRG Math and English courses.

This past fall, the NCCCS delivered eight day-long professional development sessions to align the DPI service area to help inform the LEAs. There are plans to deliver these sessions again. DPI has secured the funding for the software used by this program. Criteria for CCRG, CCP, and the Statewide Developmental Initiative have been aligned with one another to help students better see where they fall on the spectrum for potential remediation, eligibility for CCP, and whether students can enter the community college remediation for free. The over-arching goal of this program is to reduce the need for remediation when students enroll at the community colleges or the university system.

The committee had no questions or concerns.

On a motion made by Mr. Nath, seconded by Dr. Powell, the above item was approved for action and forwarded to the February 21, 2020 meeting.

Curriculum Program Application – New to the System (Attachment PROG 05)

- Durham Technical Community College
 - Orthopaedic Technology (A45xxx)

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

Dr. Byrd reviewed this item. This program does not currently exist in the system and is currently only one of five in the country to be offered. Durham Technical Community College is working in partnership with the University of North Carolina hospital system to implement this program.

Mr. Holder asked since North Carolina would be one of five who offers this program in the country, will this be marketed nationwide. That is not known at this time but it will be highly marketed within the state as this program will likely require on-site instruction rather than distance learning. He further recommended that this information is referred to the Executive Director of Communications to market this program beyond the state borders.

On a motion made by Mr. Irwin, seconded by Mr. Holder, the above item was approved for action and forwarded to the February 21, 2020 meeting.

Curriculum Program Application – Fast Track for Action (FTFA) (Attachment PROG 06) [CA]

- Beaufort County Community College
 - Emergency Medical Science (A45340)
- Caldwell Community College and Technical Institute
 - Biopharmaceutical Technology (A20180)

Dr. Byrd reviewed this item.

The biopharmaceutical program is an up-and-coming business opportunity in the local service area that provides opportunities for students to enter the biopharmaceutical manufacturing field. The NCCC System is working with the companies coming into the county who will need entry- and mid-level skilled employees in this area. Currently, Caldwell county has two large biopharmaceutical companies and they have a new company that will be coming to the county that will bring 200 jobs over the next two years.

The committee had no questions or concerns.

On a motion made by Mr. Nath, seconded by Mr. Irwin, the above item was approved for action, and placed on the full board “Consent Agenda” at their February 21, 2020, meeting.

FOR INFORMATION

Curriculum Program Application as Approved by the System President (Attachment PROG 11)

- Wayne Community College
 - Public Safety Administration (A55480)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

Curriculum Program Standard Revisions as Approved by the System President (Attachment PROG 12)

- Wayne Community College
 - Accounting and Finance (A25800)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

Curriculum Program Termination as Approved by the System President (Attachment PROG 13)

- Wake Technical Community College
 - Mission Critical Operations (A40430)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

SBCC Code Report – February 2020 (Attachment SBCCC 01)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

Finance Committee Information Items

Service Agreement for College and Career Readiness Online Training (Attachment FC 04)

Dr. Gold reviewed the item. The NCCCS previously provided professional development through Appalachian State University. The professional learning content will be moved online to the Virtual Learning Community (VLC) operated at the System Office.

The committee had no questions or concerns.

Allocation for NC Career Coach Program (Attachment FC 05)

Dr. Gold reviewed the item. This program embeds community college employees on high school campuses to help students think about career and college pathways. Page two of this item shows the general state fund allocations being awarded for the Career Coach program in the 2020-23 period and page three shows additional allocations through federal GEAR UP funds.

The committee had no questions or concerns.

OTHER BUSINESS

ADJOURN

MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, February 20, 2020

The meeting was adjourned at 2:42pm on a motion by Mr. Shook, seconded by Mr. Irwin, and approved via voice vote.

Recording Secretary
Alexandra Doles