



1                                   **State Board of Community Colleges Code**  
2                                   **TITLE 1.        COMMUNITY COLLEGES**

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4                                   **CHAPTER D.        EDUCATION PROGRAMS**

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6                                   **SUBCHAPTER 400.        CURRICULUM**

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8   **1D SBCCC 400.6   Curriculum Program Approvals and Terminations**

9   (a) Curriculum Program Approvals. ~~Community colleges shall issue degrees, diplomas,~~  
10   ~~and certificates to individuals who satisfactorily complete course and program~~  
11   ~~requirements. The approval of a college to award degrees, diplomas, or certificates~~  
12   ~~shall be by individual curriculum program title.~~

13   (1) ~~The approval of a college to award the associate degree, diploma, or certificate~~  
14   ~~shall be by individual curriculum program title. The State Board may, in its~~  
15   ~~discretion, shall grant a college the approval or conditional approval to award the~~  
16   ~~associate in applied science degree, diploma, or certificate. A program application~~  
17   ~~from a when the college has must providedprovide the following:~~

18   ~~(A) Notification to all colleges of intent to apply for the program;~~

19   ~~(A) (B) Evidence that the program will provide graduates with opportunities for~~  
20   ~~employment;~~

21   ~~(C) Program of study which is in compliance with the curriculum standard of the~~  
22   ~~proposed program;~~

23   ~~(D) Local Board of Trustee meeting minutes documenting discussion and approval~~  
24   ~~of addition of the program;~~

25   ~~(B)(E) Local board of trustees' signed certification of the following:~~

26   (i) The program will enhance the workforce of North Carolina;

27   (ii) The program will provide educational and training opportunities consistent  
28   with the mission of the college, and will not duplicate the opportunities  
29   currently offered by the college;

30   (iii) The college has assessed the need for the program and the resources  
31   required to maintain a viable program;

- 1 (iv) The college can operate the program efficiently and effectively within the  
2 resources available to the college; and
- 3 (v) The college ~~shall~~ will provide an Accountability Report ~~consistent with 1D~~  
4 SBCCC 400.6(a)(1)(J) to the State Board documenting student enrollment,  
5 completion rates, employment, program outlook, and address any  
6 conditions imposed by the State Board as part of the program approval ~~to~~  
7 ~~the State Board of Community Colleges~~ three years after implementation of  
8 the program;
- 9 ~~(C) Program of study which is in compliance with the curriculum standard of the~~  
10 ~~proposed program;~~
- 11 ~~(D) Local Board of Trustee meeting minutes documenting discussion and approval~~  
12 ~~of addition of the program;~~
- 13 ~~(E) Notification to all colleges of intent to apply for the program;~~
- 14 (F) Impact assessment of the program addition and documentation of any objections  
15 from other colleges approved to offer the same or similar programs in a  
16 contiguous service area or any colleges with the same or similar programs which  
17 contain a clinical site;
- 18 (G) Documentation of Resolution resolution or attempted resolution of any negative  
19 impact assessments objections from the colleges described in (F). ~~approved to~~  
20 ~~offer the same or similar programs in a contiguous service area or any colleges~~  
21 ~~with the same or similar programs which contain a clinical site~~
- 22 (i) An applying college must proceed through the following steps in order to  
23 properly document its attempts to resolve objections:
- 24 (I) The applying college shall work in good faith with objecting colleges to  
25 resolve objections. If all objections are resolved, the applying college shall  
26 document the resolution in the program application and the application will  
27 be moved forward for State Board consideration.
- 28 (II) If objections remain unresolved after working in good faith and the applying  
29 college still wants to move its program application forward, the applying  
30 college must request a mediation with the objecting colleges. The request  
31 for mediation shall be sent to all objecting colleges and the President of the

1 North Carolina Community College System, who will serve as the mediator.  
2 The request shall document the efforts made to resolve outstanding  
3 objections. The mediator shall schedule the mediation no later than 90  
4 calendar days after receiving the request.

5 (III) If the parties to the mediation reach a resolution at the mediation, the  
6 objections shall be considered resolved. The mediator shall document the  
7 resolution in the program application and the application shall be moved  
8 forward for consideration by the State Board.

9 (IV) If the parties to the mediation do not reach a resolution at the mediation,  
10 the mediator shall document the impasse in the program application. The  
11 applying college shall notify the mediator in writing within ten business days  
12 as to whether it wants to move its program application forward for  
13 consideration by the State Board. If no notification is received or is received  
14 after the ten-day period, the application will be considered withdrawn.

15 (V) If the applying college decides to move its application forward after a  
16 mediation impasse, the State Board, in its discretion, may allow the applying  
17 college and objecting colleges to appear before it to explain their respective  
18 positions. The State Board may decide to approve the application, approve  
19 the application with conditions, deny the application, or table the application.

20 (H) The application signed by the college president and the chairman of the college's  
21 board of trustees upon authority of the full board of trustees.

22 ~~(I) The President of the North Carolina Community College System shall~~  
23 ~~recommend action on the college's curriculum program application to the State~~  
24 ~~Board of Community Colleges.~~

25 ~~(J) An Accountability Report documenting student enrollment, completion rates,~~  
26 ~~employment and program outlook shall be provided to the State Board of~~  
27 ~~Community Colleges three years after implementation of the program.~~

28 (2) The State Board ~~shall~~ may, in its discretion, grant a college the approval or  
29 conditional approval to award the Associate in Engineering program degree. A  
30 program application from ~~when a college has~~ must ~~provided~~ provide the following:

- 1            (A) Program of study which is in compliance with the Associate in Engineering  
2            curriculum standard.
- 3            (B) Local Board of Trustee meeting minutes documenting discussion and approval  
4            of addition of the Associate in Engineering degree.
- 5            ~~(A)~~(C) Local Board of Trustees' signed certification that:
- 6            (i) The program will enhance the workforce of North Carolina;
- 7            (ii) The program will provide educational and training opportunities consistent  
8            with the mission of the college;
- 9            (iii) The college has assessed the need for the program and the facilities and  
10            resources required to maintain a viable program and can operate the  
11            program efficiently and effectively within the resources available to the  
12            college;
- 13            (iv) The college has evidence of sufficient student demand to offer the program;  
14            and
- 15            (v) The college will provide master's credentialed faculty for each course  
16            provided under the Associate in Engineering degree.
- 17            ~~(B) Program of study which is in compliance with the Associate in Engineering~~  
18            ~~curriculum standard.~~
- 19            ~~(C) Local Board of Trustee meeting minutes documenting discussion and approval~~  
20            ~~of addition of the Associate in Engineering degree.~~
- 21            (3) ~~Colleges shall obtain approval from~~ The State Board delegates to the President of  
22            the North Carolina Community College System the authority to add grant a college  
23            approval to award an associate in arts, associate in science, and associate in fine  
24            arts degrees, associate in general education, associate in general education  
25            nursing, health science: therapeutic and diagnostic services program majors, and  
26            the general occupational technology curriculum programs.
- 27            (4) The State Board delegates to the President of the North Carolina Community  
28            College System the authority to grant a college the approval to award the  
29            associate degree, diploma, or certificate for program titles that have been  
30            approved for this delegation by the State Board of Community Colleges based  
31            upon a widespread immediate need for the job training and minimal impact upon

1 other colleges.

2 (5) The State Board delegates to the President of the North Carolina Community  
3 College System the authority to grant a college the approval to award a curriculum  
4 program which is classified as a concentration if the applying college already has  
5 approval to offer the parent program.

6 (b) Curriculum Program Terminations. The college shall terminate a curriculum program  
7 when there has been no enrollment for two consecutive years or if the college has not  
8 offered the program or has not had enrollment in the program within two years of the  
9 date the program was approved by the State Board of Community Colleges. A college  
10 may request a one-year extension of a curriculum program upon justification of the  
11 potential for employment opportunities and student enrollment. Each college planning  
12 to terminate a curriculum program shall inform the President of the North Carolina  
13 Community College System by submitting a termination notice. The President of the  
14 North Carolina Community College System shall have the program removed from the  
15 college's program approval list. Program terminations shall be reported to the State  
16 Board of Community Colleges a minimum of twice a year.

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18 *History Note: Authority G.S. 115D-5; 115D-20(6); S.L. 1995, c. 625;*

19 *Eff. February 1, 1976;*

20 *Readopted January 5, 1978;*

21 *Amended Eff. September 1, 1993; January 1, 1988; August 17, 1981;*  
22 *July 1, 1979;*

23 *Temporary Amendment Eff. June 1, 1997;*

24 *Amended Eff. \_\_\_\_\_; [November 1, 2017](#); August 1, 2004; July*  
25 *1, 1998.*