

**STATE BOARD OF COMMUNITY COLLEGES**  
**Course of Instruction to Captive/Co-Opted Groups**

**Request:** The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures.

**Strategic Plan Reference:**

Theme: Economic and Workforce Impact

Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the need of employers, now and into the future.

- Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

**Continuing Education: Courses of Instruction**

- All Community Colleges -- Jails within the college service area as defined in 1A SBCCC 300.
  - Basic Skills
    - BSP-2000 Basic Skills Program
    - BSP-4002 Transition English
    - BSP-4003 Transition Math
  - HRD Courses
    - HRD-3001 HRD Employability Skills
    - HRD-3002 HRD Employability Lab
    - HRD-3003 HRD Career Planning/Assess
    - HRD-3004 HRD Career Readiness/Pathways
    - HRD-3005 HRD Technology Awareness
    - HRD-3006 HRD Motivation & Retention
    - HRD-3008 HRD Financial Literacy
    - HRD-3150 Career Exploration: Highway Construction
    - HRD-4000 Human Service Exploration: DSS Caseworker
    - HRD-4001 Career Exploration: Corrections
    - HRD-4100 Working Smart

**Contact(s):**

Margaret Robertson

Associate Vice-President, Workforce Continuing Education