

STATE BOARD OF COMMUNITY COLLEGES

RECODIFY INSTRUCTIONAL COST DEFINITION

(PROG 01)

- **Initiation of the Rulemaking Process for the Amendment of 1G SBCCC 100.1 - Definitions (Attachment PROG 01A)**
- **Initiation of the Rulemaking Process for the Amendment of 1G SBCCC 100.99 - Budget Funding FTE (Attachment PROG 01B)**



1 **State Board of Community Colleges Code**
2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER G. FULL-TIME EQUIVALENT (FTE)**

5
6 **SUBCHAPTER 100. DEFINITIONS AND GENERAL PROVISIONS**

7
8 **1G SBCCC 100.1 Definitions**

9 The following definitions apply to this Chapter:

- 10 (1) "Credit Hours": Shall have the same meaning as in 1D SBCCC 400.1(c).
- 11 (2) "Academic Term Reporting Period": The calendar year is divided into three academic
12 term reporting periods and are defined as follows:
- 13 (a) Spring Term (Period 1): January 1 - May 15;
- 14 (b) Summer Term (Period 2): May 16 - August 14;
- 15 (c) Fall Term (Period 3): August 15 - December 31.
- 16 (3) "Annual Reporting Period". The annual reporting period for instructional programs is
17 defined as the Summer Term (Period 2), Fall Term (Period 3), and Spring Term
18 (Period 1) reporting periods completed immediately preceding the end (June 30th) of
19 a specified fiscal year.
- 20 (4) "Budget Full-Time Equivalent (BFTE)" – The number of full-time equivalent (FTE)
21 students for which colleges are funded through State funding formulas.
- 22 (5) "Full-Time Equivalent (FTE) Student" – An amount of instruction that equates to 512
23 student hours in membership as defined in 1G SBCCC 200.93 and 1G SBCCC
24 200.94.
- 25 (6) "Instructional Cost" – The direct cost of delivering course content to include the salary
26 of the instructor(s), fringe benefits, supplies, materials and travel paid from college
27 funds.

28 *History Note: Authority G.S. 115D-5; 115D-54; S.L. 1995, c. 625;*

29 *Eff. September 1, 1993;*

30 *Temporary Amendment Eff. [July 20, 2018](#); June 1, 1997;*

31 *Amended Eff. [October 1, 2018](#); [November 1, 2017](#); [May 1, 2017](#);*

- 1 *December 1, 2012; July 1, 1998.*
- 2 *Amended Eff.*

DRAFT



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8 **1G SBCCC 100.99 Budget FTE Funding**

9 (a) All student membership hours generated by the college for a given class shall be
10 counted for budget FTE purposes provided 100 percent of the instructional cost is paid
11 from college funds (funds budgeted through the college's budget including State
12 Current, County Current, or College Funds). These provisions apply to all instructional
13 contracts which generate budget FTE including Basic Skills classes. ~~For purpose of~~
14 ~~this Rule, instructional cost includes the salary of the instructor(s) as well as fringe~~
15 ~~benefits, supplies, materials, and travel paid from college funds. College-sponsored~~
16 ~~instruction shall not supplant existing training which may take place without the~~
17 ~~college's involvement. Following are Rule applications:~~

18 (1) College-sponsored instruction shall not supplant existing training which may take
19 place without the college's involvement.

20 ~~(1)~~(2) A company or entity may reimburse the college for a given class up to 50 percent
21 of the instructional cost. The student hours in membership generated in the class may
22 be reported for budget FTE. If the college is reimbursed for more than 50 percent of
23 the instructional cost for a given class, student hours in membership reported for the
24 class shall be prorated in the same proportion as the college funding. If the college is
25 reimbursed for 100 percent of the instructional cost, the class would be gratis [see
26 Paragraph (b) of this Rule] and no budget FTE would be generated.

27 ~~(2)~~(3) In cases where a company or entity donates funds to a college with no
28 expectation for instruction in return, these funds shall be treated as college funds
29 and may be used to generate budget FTE.

30 ~~(3)~~(4) The community college shall not contract with a company or entity for that
31 company or entity to provide training to its current employees.

- 1 (b) Any class for which the instructor's services are provided at no cost or for which the
2 instructional cost is paid totally and directly by an external agency is a "gratis" class.
3 In this situation, the class is reported as self-supporting, and does not generate
4 budget/FTE. If a portion of the class is gratis, student hours shall be prorated
5 accordingly.
- 6 (c) Categorical state allotments to colleges, except literacy, such as Small Business,
7 Customized Training Programs, Community Service, and Block Grants do not earn
8 budget/FTE and are not subject to the provisions of this Rule.

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10 *History Note: Authority G.S. 115D-5; 115D-31; 115D-58.5; S.L. 2001, c. 424, s.*
11 *30.3(b),(e);*
12 *Eff. September 1, 1988;*
13 *Temporary Amendment Eff. October 15, 1992 for a period of 180 days*
14 *to expire on April 15, 1993;*
15 *Temporary Amendment Eff. November 1, 1993 for a period of 180*
16 *days or until the permanent rule becomes effective, whichever is sooner;*
17 *Amended Eff. June 1, 1994; September 1, 1993;*
18 *Temporary Amendment Eff. October 4, 2001;*
19 *Amended Eff. December 1, 2012; May 1, 2009; April 1, 2003.*
20 *Amended Eff.*