

1 a maximum of 320 membership hours per student per semester. Students
2 that are participating in a registered apprenticeship program through the
3 State's Apprenticeship Program shall not exceed 640 membership hours
4 per student per semester.

5 (ii) Students shall meet class membership requirements and shall also begin
6 the Work-Based Learning experience before a college may claim class
7 hours for budget FTE.

8 (iii) The college is responsible for assuring that Work-Based Learning
9 experiences are established prior to the beginning of the Work-Based
10 Learning course. The college may report Work-Based Learning activities
11 either as membership hours or contact hours if the following criteria are
12 met:

13 (I) A student is considered to be in class membership when the student
14 meets the following criteria: enrolled as evidenced by payment of
15 applicable tuition and fees, or obtained a waiver as allowed for in G.S.
16 115D-5(b); attended one or more classes prior to or on the 10 percent
17 point in the class; and has not withdrawn or dropped the class prior to
18 or on the 10 percent point.

19 (II) Contact hours. Students may begin and end the Work-Based Learning
20 at any time during the semester or term enrolled. The college reports
21 only the contact hours that the student actually worked within the term.

22 (III) Work-Based Learning Orientation. In situations where a college
23 chooses to offer a Work-Based Learning orientation, no more than two
24 contact hours of Work-Based Learning orientation may be counted
25 toward the student's work-based learning experience hours. The
26 orientation may occur prior to the beginning of the semester (although
27 those hours may not be counted towards FTE) provided that the
28 college has a written policy for such services.

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30 *History Note:* G.S. 115D-5;
31 *Eff.* [November 1, 2017.](#)