

STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Strategic Plan Reference:

Theme: Economic and Workforce Impact

Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.

- Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Continuing Education: Courses of Instruction

- Central Carolina Community College - Harnett Correctional
 - CIS-3100 Computer Basics
- Montgomery Community College – Southern Correction
 - AHR-3131 HVAC (Intro to Air Conditioning)
- Richmond Community College - Richmond (Morrison) Correctional
 - HOR-3307 Horticulture (Landscaping Careers)
- Rowan-Cabarrus Community College - Cabarrus County Detention Center
 - LOG-3400 Certified Logistics Technician
- Sandhills Community College - Sandhills Adult and Teen Challenge in Moore County
 - HRD-3001 Employability Skills
 - HRD-3002 Employability Skills Lab
 - HRD-3003 Career Planning and Assessment
 - HRD-3004 Career Readiness/Pathways
 - HRD-3006 Workplace Survival Skills
 - HRD-3008 Financial Literacy
 - HRD-4100 Working Smart
- Western Piedmont Community College - Foothills Correctional
 - ANS-3011 Veterinary Assistant
 - TRA-3605 Commercial Driver License

Contact(s):

Barbara Boyce

Associate Vice-President of Workforce Continuing Education (Interim)

Continuing Education and Basic Skills

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the NC Department of Public Safety and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLES: **WLD 3106 P** indicates the continuing education course offered in the Prison/Corrections setting.

BSP 2000 S indicates the basic skills course offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For NC Department of Public Safety (DPS) Prison Facilities

Matrix Category	North Carolina Community College System Programming Options
1	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
2	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
3	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
4	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)
*	Only Division of Adult Correction and Juvenile Justice (DACJJ) prisons are assigned matrix categories

**Continuing Education Courses
Captive & Co-opted**

Community College	Facility	Facility Code	Matrix Class.	Course Number	Master Course List Title (Local Title)	Contact Hours
Central Carolina CC	Harnett Correctional	3805	4B	CIS-3100	Computer Basics	72
Montgomery CC	Southern Correction	4860	3	AHR-3131	HVAC (Intro to Air Conditioning)	255
Richmond CC	Richmond (Morrisson) Correctional	3930	3	HOR-3307	Horticulture (Landscaping Careers)	210
Rowan-Cabarrus CC	Cabarrus County Detention Center	4510	3	LOG-3400	Distribution & Logistic Management (Certified Logistics Technician)	144
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-3001	Employability Skills	115
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-3002	Employability Skills Lab	115
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-3003	Career Planning and Assessment	16
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-3004	Career Readiness/Pathways	72
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-3006	Employability Motivation & Retention (Workplace Survival Skills)	30
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-3008	Financial Literacy	30
Sandhills CC	Sandhills Adult and Teen Challenge in Moore County	----	---	HRD-4100	Working Smart	30
Western Piedmont CC	Foothills Correctional	3720	4B	ANS-3011	Veterinary Assistant	144
Western Piedmont CC	Foothills Correctional	3720	4B	TRA-3605	Commercial Driver License	55