



1 **State Board of Community Colleges Code**
2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER G. FULL-TIME EQUIVALENT (FTE)**

5
6 **SUBCHAPTER 100. DEFINITIONS AND GENERAL PROVISIONS**

7
8 **1G SBCCC 100.1 Definitions**

9 The following definitions apply to this Chapter:

- 10 (1) "Credit Hours": Shall have the same meaning as in 1D SBCCC 400.1(c).
- 11 (2) "Academic Term Reporting Period": The calendar year is divided into three academic
12 term reporting periods and are defined as follows:
- 13 (a) Spring Term (Period 1): January 1 - May 15;
- 14 (b) Summer Term (Period 2): May 16 - August 14;
- 15 (c) Fall Term (Period 3): August 15 - December 31.
- 16 (3) "Annual Reporting Period". The annual reporting period for instructional programs is
17 defined as the Summer Term (Period 2), Fall Term (Period 3), and Spring Term
18 (Period 1) reporting periods completed immediately preceding the end (June 30th) of
19 a specified fiscal year.
- 20 (4) "Budget Full-Time Equivalent (BFTE)" – The number of full-time equivalent (FTE)
21 students for which colleges are funded through State funding formulas.
- 22 (5) "Full-Time Equivalent (FTE) Student" – An amount of instruction that equates to 512
23 student hours in membership as defined in 1G SBCCC 200.93 and 1G SBCCC
24 200.94.
- 25 (6) "Instructional Cost" – The direct cost of delivering course content to include the salary
26 of the instructor(s), fringe benefits, supplies, materials and travel paid from college
27 funds.

28 *History Note: Authority G.S. 115D-5; 115D-54; S.L. 1995, c. 625;*

29 *Eff. September 1, 1993;*

30 *Temporary Amendment Eff. [July 20, 2018](#); June 1, 1997;*

31 *Amended Eff. [October 1, 2018](#); [November 1, 2017](#); [May 1, 2017](#);*

1G SBCCC 100.1 is proposed for amendment as follows:

Attachment PROG 04A

- 1 *December 1, 2012; July 1, 1998.*
- 2 *Amended Eff. [April 1, 2020.](#)*



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8 **1G SBCCC 100.99 Budget FTE Funding**

9 (a) All student membership hours generated by the college for a given class shall be
10 counted for budget FTE purposes provided 100 percent of the instructional cost is paid
11 from college funds (funds budgeted through the college's budget including State
12 Current, County Current, or College Funds). These provisions apply to all instructional
13 contracts which generate budget FTE including Basic Skills classes. ~~For purpose of~~
14 ~~this Rule, instructional cost includes the salary of the instructor(s) as well as fringe~~
15 ~~benefits, supplies, materials, and travel paid from college funds. College sponsored~~
16 ~~instruction shall not supplant existing training which may take place without the~~
17 ~~college's involvement. Following are Rule applications:~~

18 (1) College-sponsored instruction shall not supplant existing training which may take
19 place without the college's involvement.

20 ~~(1)~~(2) A company or entity may reimburse the college for a given class up to 50 percent
21 of the instructional cost. The student hours in membership generated in the class may
22 be reported for budget FTE. If the college is reimbursed for more than 50 percent of
23 the instructional cost for a given class, student hours in membership reported for the
24 class shall be prorated in the same proportion as the college funding. If the college is
25 reimbursed for 100 percent of the instructional cost, the class would be gratis [see
26 Paragraph (b) of this Rule] and no budget FTE would be generated.

27 ~~(2)~~(3) In cases where a company or entity donates funds to a college with no
28 expectation for instruction in return, these funds shall be treated as college funds
29 and may be used to generate budget FTE.

30 ~~(3)~~(4) The community college shall not contract with a company or entity for that
31 company or entity to provide training to its current employees.

- 1 (b) Any class for which the instructor's services are provided at no cost or for which the
2 instructional cost is paid totally and directly by an external agency is a "gratis" class.
3 In this situation, the class is reported as self-supporting, and does not generate
4 budget/FTE. If a portion of the class is gratis, student hours shall be prorated
5 accordingly.
- 6 (c) Categorical state allotments to colleges, except literacy, such as Small Business,
7 Customized Training Programs, Community Service, and Block Grants do not earn
8 budget/FTE and are not subject to the provisions of this Rule.

9

10 *History Note: Authority G.S. 115D-5; 115D-31; 115D-58.5; S.L. 2001, c. 424, s.*
11 *30.3(b),(e);*
12 *Eff. September 1, 1988;*
13 *Temporary Amendment Eff. October 15, 1992 for a period of 180 days*
14 *to expire on April 15, 1993;*
15 *Temporary Amendment Eff. November 1, 1993 for a period of 180*
16 *days or until the permanent rule becomes effective, whichever is sooner;*
17 *Amended Eff. June 1, 1994; September 1, 1993;*
18 *Temporary Amendment Eff. October 4, 2001;*
19 *Amended Eff. December 1, 2012; May 1, 2009; April 1, 2003.*
20 *Amended Eff. [April 1, 2020.](#)*



STATE BOARD OF COMMUNITY COLLEGES

Public Comments

Proposed Amendment of 1G SBCCC 100.99 – “Budget FTE Funding” (Bundled with 1G SBCCC 100.1 - Definitions)

Comment Period Ending 20 February 2020

	Commenter	Page and Line Number	Public Comment	System Office Recommendation
1.	Fayetteville Tech CC Elizabeth C. Self FTCC Compliance Officer.	1G SBCCC 100.99 Page 1 Lines 18-19	<p>1G SBCCC 100.99 Budget FTE Funding</p> <p>(a) All student membership hours generated by the college for a given class shall be counted for budget FTE purposes provided 100 percent of the instructional cost is paid from college funds (funds budgeted through the college's budget including State Current, County Current, or College Funds). These provisions apply to all instructional contracts which generate budget FTE including Basic Skills classes. For purpose of this Rule, instructional cost includes the salary of the instructor(s) as well as fringe benefits, supplies, materials, and travel paid from college funds. College-sponsored instruction shall not supplant existing training which may take place without the college's involvement. Following are Rule applications:</p> <p>Proposed Revision (highlighted): <u>(a)(1) College-sponsored instruction shall not supplant existing training which may take place without the college's involvement. All public safety courses are exempt from this rule.</u></p>	The System Office does not recommend adopting this change. The System Office is working on amending another rule (1G SBCCC 200.96 – Training for Public Safety Agencies) to address the concern raised about public safety courses in the comment.



STATE BOARD OF COMMUNITY COLLEGES Public Comments

	Commenter	Page and Line Number	Public Comment	System Office Recommendation
			<p><u>Rationale for Revision</u></p> <p>The highlighted area is a proposed supplement to the proposed change to the rule. Concern exists among colleges that implications for public safety courses could be significant, despite assurances from System Office staff that no intent exists for this rule to apply to public safety courses. Because there seems to be consensus that this portion of the rule should not apply to public safety courses, the State Board Code should reflect the exemption.</p>	