



STATE BOARD OF COMMUNITY COLLEGES Public Comments

Proposed Amendment 1B SBCCC 100.1 – “Definitions” Comment Period Ending November 14, 2022

	Respondent	Page and Line #	Public Comment	System Office Response to Comments 1 - 3
1.	Rowan-Cabarrus CC Mr. Chris R. Nesbitt, Dean Public Services	1B SBCCC 100.1	I support the proposed amendment to 1B SBCCC 100.1 Definitions to clarify changes to define HyFlex as an approved instruction method. A multi-modal concept provides students options to attend class when they do not have static schedules. However, the proposed definition fails to account for continuing education (CE) courses. A HyFlex model would significantly benefit CE courses as well. Individual schedules and industry staffing shortages impede one's ability to attend classes with fixed schedules. A HyFlex instructional model benefits both curriculum (CU) and CE courses, and I would appreciate you considering adding CE courses to the proposed definition.	<p>Thank you for supporting the addition of HyFlex as a new Delivery Method in the NC State Board Community College Code. We appreciate the eagerness to implement HyFlex in CE courses and agree that HyFlex may benefit CE students.</p> <p>The System Office is in the final stages of reviewing 1G SBCCC 200.94 “Reporting of Student Hours in Membership for Continuing Education Course Sections,” which must be amended further before HyFlex is implemented in Continuing</p>

2.	Guilford Tech CC Claire Ricci, Dean of Adult Education	1B SBCCC 100.1	I respectfully request that the words "or continuing education course" please be added to the language about HyFlex classes in the yellow highlighted area above so that our CE students can also participate in this opportunity.	Education. The process of amending 1G SBCCC 200.94 has included stakeholders at the System Office and the next step is receiving input from Workforce Development Leadership Committee and CE subject matter distance learning experts. The goal is to amend 1G SBCCC 200.94 and 1B SBCCC 100.1 (HyFlex) forthwith. We will use the implementation of HyFlex in Curriculum to inform and aid subsequent implementation in Continuing Education.
3.	Guilford Tech CC Tony Clarke, President	1B SBCCC 100.1	I request that continuing education courses be added to the Hybrid Flexible (HyFlex) definition as it is included in definitions (a) through (d). I think that colleges should have this option available for continuing education courses.	
	Respondent	Page and Line #	Public Comment	System Office Response
4.	Rowan- Cabarrus CC Mr. Craig Lamb, VP of Corporate & Continuing Education	1B SBCCC 100.1	The proposed amendment to clarify the definition of "Hybrid Flexible (HyFlex) instruction method is incomplete, as it includes this instructional modality only as an option for curriculum courses, not for continuing education. The definition for HyFlex included in the amendment is otherwise acceptable, but it, like most other modes and methods of instruction, should be available for all community college programs. Further, I serve on the NCCCS	The System Office appreciates the VP of Corporate and Continuing Education at Rowan-Cabarrus CC and an engaged Workforce Development Leadership Committee (WDLC) representative for highlighting the need to include Continuing Education (CE) as part of the HyFlex definition. It has been the System Office's intent to include CE in HyFlex as soon as

			<p>Workforce Development Leadership Council, where changes to State Board Code affecting definitions of instructional methods are normally brought for review and approval prior to amendment. This proposal, to my knowledge, was not brought before the WDLC. Had it been this correction could have been made prior to issuance of the numbered memo with the proposed amendment language.</p> <p>I recommend inclusion of continuing education in the definition of HyFlex instructional method as follows:</p> <p>(e)“Hybrid Flexible (HyFlex)” – College curriculum or continuing education courses in which 100% of the instruction is offered face to face with the instructor in a physical classroom and 100% of the instruction is offered online allowing students an opportunity to choose whether to attend classes during regularly scheduled in-person sessions or participate online synchronously or asynchronously.</p>	<p>we gave CE stakeholders at the System Office, Community Colleges, and the WDLC an opportunity to provide input.</p> <p>We also appreciate Vice President Lamb’s understanding the need for the System Office to move forward with HyFlex as proposed as part of the HyFlex Definition.</p> <p>It is true that before the adoption of HyFlex, all Delivery Methods in 1B SBCCC 100.1 – “Definitions” include Curriculum and Continuing Education. However, these delivery methods existed for decades, and most stakeholders knew how the methods should be implemented. The emergence of HyFlex has brought about a paradigm shift that requires forethought to implementation and requires adjusting the existing State Board Code (Reporting of Student Membership Hours) before student participation may be properly calculated for FTE.</p> <p>Therefore, the System Office adopted a multi-phase approach in adopting HyFlex as a delivery method to provide proper</p>
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				<p>guidance to colleges on the implementation and FTE calculation for this unique method of instruction. The first phase of implementing HyFlex started with Curriculum courses because, in 2021, community colleges were seeking System Office support in offering a multi-modal delivery method in Curriculum courses. This first phase included amending 1G SBCCC 200.93 "Reporting of Student Hours in Membership for Curriculum Classes" to allow FTE to include students participating remotely before the Census Date.</p> <p>The next phase is underway and includes understanding the implications of HyFlex in Continuing Education. The System Office looks forward to adding "Continuing Education" to the HyFlex Delivery Method, as we anticipate it will positively impact student retention and outcomes.</p>
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Title 1 is proposed for amendment as follows:



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State Board of Community Colleges Code

Title 1 – COMMUNITY COLLEGES

CHAPTER A. STATE BOARD GOVERNANCE

SUBCHAPTER 100. DEFINITIONS

1B SBCCC 100.1 DEFINITIONS

The following definitions apply to this Chapter.

- (a) “Traditional Instruction” – College curriculum or continuing education course in which 100% of the instruction is delivered face to face with the instructor in the physical presence of students.
- (b) “Online Instruction” – College curriculum or continuing education course in which 100% of the instruction is delivered online.
- (c) “Hybrid Instruction” – College curriculum or continuing education course in which greater than 50%, but less than 100% of the instruction is delivered online.
- (d) “Blended Instruction” – College curriculum or continuing education course in which less than or equal to 50% of the instruction is delivered online.
- (e) “Hybrid Flexible (HyFlex)” –A multi-modal instructional delivery method where the college has the option to deliver the online portion of a curriculum course synchronously, asynchronously, or both as long as 100% of the instruction is offered face to face with the instructor in a physical classroom. Students may choose to attend the regularly scheduled in-person session or the online option on a session-by-session basis.

History Note: Authority G.S. 115D-5;

Eff. [October 1, 2019](#)

Amended Eff.: _____; [September 01, 2022](#)