

STATE BOARD OF COMMUNITY COLLEGES
Combined Course Library
Workforce and Continuing Education & College and Career Readiness
New Course Approvals, Modifications, and Tier Designations

The State Board is requested to approve the following courses for placement or modification in the Combined Course Library (CCL).

Request for New Course 1 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3100	NRS Beginning ABE Literacy Level 1	96	A30 Adult Basic Education	3

Description: This course provides foundational English literacy skills that College and Career students need for employment and higher basic skills courses. The curriculum framework and the content of the instructional materials will focus on fundamental reading, writing, and speaking and listening skills. This curriculum is aligned with the Adult Education Content Standards for English.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning ABE Literacy Level 1 classes as membership hour classes.

Contact(s):

Michael Tilley
 Adult Education Coordinator - Assessment and Instruction

Gilda Rubio-Festa
 Associate Vice President, College and Career Readiness

Request for New Course 2 of 9**Requesting College or Agency: Coastal Carolina Community College**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3150	NRS Beginning ABE Math Level 1	96	A30 Adult Basic Education	3

Description: This course provides foundational math literacy skills that College and Career students need for employment and higher education courses. The curriculum framework and the content of the instructional materials will focus on math skills for numeracy, measurement, geometry, data analysis, and algebraic thinking. This curriculum is aligned with the Adult Education Content Standards for Math.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs to offer Beginning ABE Math Level 1 classes as membership hour classes.

Contact(s):

Matthew Brown

Professional Development and Distance Education Specialist

Gilda Rubio-Festa

Associate Vice President, College and Career Readiness

Request for New Course 3 of 9**Requesting College or Agency: Coastal Carolina Community College**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3200	NRS Beginning Basic Education Level 2	96	A30 Adult Basic Education	3

Description: This course is designed to prepare students functioning academically below a college level to transition to job training, workforce, or post-secondary education. This course contextualizes academic skills listed below to either occupation, workforce preparation, or career exploration and is aligned to college and career readiness standards. Students will be able to read various literary, functional, and informational texts with speed and accuracy. Students will develop and apply knowledge of grammatical concepts and sentence structure. Students will be able to present on topics using multimedia to enhance the development of main ideas or themes. The content of the course is based on the NRS Beginning Basic Level Descriptors and aligned to the NCCC Adult Education Content Standards for ABE Level 2 students

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning Basic Education Level 2 English classes as membership hour classes.

Contact(s):

Michael Tilley
Adult Education Coordinator - Assessment and Instruction

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 4 of 9**Requesting College or Agency: Coastal Carolina Community College**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3250	NRS Beginning Basic Education Math Level 2	96	A30 Adult Basic Education	3

Description: This course provides foundational math literacy skills that College and Career students need for employment and higher education courses. The curriculum framework and the content of the instructional materials will focus on math skills for numeracy, measurement, geometry, data analysis, and algebraic thinking. This curriculum is aligned with the Adult Education Content Standards for Math.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning Basic Education Math Level 2 classes as membership hour classes.

Contact(s):

Matthew Brown

Professional Development and Distance Education Specialist

Gilda Rubio-Festa

Associate Vice President, College and Career Readiness

Request for New Course 5 of 9**Requesting College or Agency: Coastal Carolina Community College**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 5100	NRS Beginning ESL Literacy Level 1	96	A50 English Language Acquisition	3

Description: This course provides College and Career Readiness ESL students with real-life communication skills in all four competency areas necessary for employment and higher education courses. The curriculum framework and content of instructional materials will focus on ten key areas, supplemented with foundational digital literacy skills for basic operations, such as keyboarding, email, and Internet skills, and learning technology-based job search strategies using resources.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning ESL Literacy Level 1 classes as membership hour classes.

Contact(s):

Daniel Loges
Director, Professional Development and Distance Education

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 6 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 5200	NRS Beginning ESL Literacy Level 2	96	A50 English Language Acquisition	3

Description: This course provides College and Career Readiness ESL students with real-life communication skills in all four competency areas necessary for employment and higher education courses. The curriculum framework and content of the instructional materials will focus on ten key areas, supplemented with foundational digital literacy skills for basic operations, such as keyboarding, email, and Internet skills, and learning technology-based job search strategies using resources.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs to offer Low Beginning ESL Level 2 as membership hour classes.

Contact(s):

Daniel Loges
Director, Professional Development and Distance Education

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 7 of 9**Requesting College or Agency: System Office Public Safety Team & Advisory Committees**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
CJC 3600	Criminal Justice Special Topics	80	R20 Criminal Justice	3

Description: This course is designed to focus on new and emerging issues and special topics in any area of the criminal justice field.

Rationale:

- NCCCS already has dedicated “special topics” courses in the Combined Course Library (CCL) in the other public-safety disciplines of Fire and Rescue, Emergency Medical Services, and Emergency Management. This request is to add one in the Criminal Justice area.

Contact(s):

Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for New Course 8 of 9**Requesting College or Agency: System Office and NC Office of State Fire Marshal (OSFM)**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP 3718	Fire Officer I-2020 Ed	36	R30 – Fire & Rescue Services	3

Description: This certification-related course covers the knowledge, skills, and requirements referenced in the National Fire Protection Association (NFPA) 1021 Standard, 2020 edition, for Fire Officer I training. Topics include officer roles and responsibilities, community risk reduction, budgets, fire cause determination, inspections, education, leadership, management, public relations, and other requirements included in the NFPA standard. Upon completion, students should be able to demonstrate an understanding of relevant NFPA standards as required for state Fire Officer I certification. This course should be offered consistent with the most current NC Fire and Rescue Commission guidelines; contact Office State Fire Marshal for details. Effective date January 1, 2022.

Rationale:

- The NC Office of State Fire Marshal has requested this course to replace the current version to support the NC Fire and Rescue Commission's pending transition to the 2020 Edition of the NFPA 1021 Standard for Fire Officer I, effective for courses starting on or after January 1, 2022.

Contact(s):

Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for New Course 9 of 9**Requesting College or Agency: System Office and-NC Office of State Fire Marshal (OSFM)**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP 3719	Fire Officer II-2020 Ed	36	R30 – Fire & Rescue Services	3

Description: This certification-related course covers the knowledge, skills, and requirements referenced in the National Fire Protection Association (NFPA) 1021 Standard, 2020 edition, for Fire Officer II training. Topics include officer roles and responsibilities, community risk reduction, budgets, fire cause determination, inspections, education, leadership, management, public relations, and other requirements included in the NFPA standard. Upon completion, students should be able to demonstrate an understanding of relevant NFPA standards as required for state Fire Officer II certification. This course should be offered consistent with the most current NC Fire and Rescue Commission guidelines; contact Office State Fire Marshal for details. Effective date January 1, 2022.

Rationale:

- The NC Office of State Fire Marshal has requested this course to replace the current version to support the NC Fire and Rescue Commission's pending transition to the 2020 Edition of the NFPA 1021 Standard for Fire Officer II, effective for courses starting on or after January 1, 2022.

Contact(s):

Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for Modification 1 of 2

Requesting College or Agency: System Office – Public Safety Team & Advisory Committees

Course ID	Course Title	Current Hours	Requested Hours	Program Area	Tier Designation
FIP 4728	Special Topics: Fire and Rescue	33	80	R30 – Fire & Rescue Services	3

Description: This course focuses on new and emerging issues and special topics in fire and rescue training.

Rationale:

- The increase in hours will align this Fire and Rescue special topics course with similar courses in the other public safety disciplines and will increase options for the creation of continuing education courses that might align with local credit for prior learning opportunities.

Contact(s):

Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for Modification 2 of 2

Requesting College or Agency: Wake Technical Community College

Course ID	Course Title	Current Hours	Requested Hours	Program Area	Tier Designation
NOS 3100	Network Operating Systems	60	128	F30 Computer Training	3

Description: This course introduces students to a broad range of Network Operating System (NOS) concepts, including installation and maintenance.

Rationale:

- In response to labor market demand, the college is requesting to increase the number of hours to better align with the time required to prepare students to earn industry-recognized credentials in the network operating systems field, including Red Hat Certified Administrator I & II. Top occupations with network operating system skillsets include software developers, network engineers, business analysts, IT project managers, and system engineers. Each shows strong labor market demand with median salaries for individuals with Red Hat/Linux skills in the \$90,000 range.

Contact(s):

Karen Tikkanen
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Nate Humphrey
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