STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Strategic Plan Reference:
Theme: Economic and Workforce Impact
Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.
  • Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Continuing Education: Courses of Instruction
  • Davidson County Community College – North Piedmont Correctional Center
    o ANS-3500 Animal Trainer
      ▪ (Animal Trainer)
    o CAR-3108 Carpentry: Core Skills
      ▪ (Carpentry: Core Skills)
    o COS-3101 Manicurist
      ▪ (Manicurist)
    o HOS-3041 Quantity Food Service
      ▪ (Quantity Food Service)
    o HOS-3070 Hospitality and Tourism
      ▪ (Hospitality and Tourism)
    o HOS-3072 Food Service Sanitation/Safety
      ▪ (Food Service Sanitation/Safety)
    o HRD-3003 HRD Career Planning/Assess
      ▪ (HRD Career Planning/Assess)
    o HRD-3006 HRD Motivation & Retention
      ▪ (HRD Motivation & Retention)
    o HRD-3008 HRD Financial Literacy
      ▪ (HRD Financial Literacy)
    o HRD-4100 HRD Working Smart
      ▪ (HRD Working Smart)
    o WLD-3106 Welding
      ▪ (Welding)
  • Edgecombe Community College – Edgecombe Youth Development Center
    o BSP-2000 Basic Skills Programs
      ▪ (Basic Skills Programs)

Contact(s):
Nate Humphrey
Director, Workforce Continuing Education – Training and Standards
Continuing Education and Basic Skills

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the NC Department of Public Safety and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A  Alcoholic Rehabilitation Centers
D  Domiciliary Care Facilities
I  Hospital Inpatients
J  Detention Centers and County Jails
N  Rest and Nursing Homes
P  Prisons (Correction setting)
R  Intellectual Disability Centers
S  Sheltered Workshops

EXAMPLES:  WLD 3106 P  indicates the continuing education course offered in the Prison/Corrections setting.
            BSP 2000 S  indicates the basic skills course offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and BASIC SKILLS courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For NC Department of Public Safety (DPS) Prison Facilities

<table>
<thead>
<tr>
<th>Matrix Category</th>
<th>North Carolina Community College System Programming Options</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)</td>
</tr>
<tr>
<td>2</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)</td>
</tr>
<tr>
<td>3</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)</td>
</tr>
<tr>
<td>4</td>
<td>Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)</td>
</tr>
<tr>
<td>*</td>
<td>Only Division of Adult Correction and Juvenile Justice (DACJJ) prisons are assigned matrix categories</td>
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</table>
## Continuing Education Courses
### Captive & Co-opted

<table>
<thead>
<tr>
<th>Community College</th>
<th>Facility</th>
<th>Matrix Class.</th>
<th>Course Number</th>
<th>Facility Code</th>
<th>Master Course List Title (Local Title)</th>
<th>Contact Hours</th>
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<tbody>
<tr>
<td>Davidson County CC</td>
<td>North Piedmont Correctional Center for Women</td>
<td>2</td>
<td>ANS-3500</td>
<td>3090</td>
<td>Animal Trainer (Animal Trainer)</td>
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<td>3090</td>
<td>Quantity Food Service (Quantity Food Service)</td>
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<td>Hospitality and Tourism (Hospitality and Tourism)</td>
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<td>HOS-3072</td>
<td>3090</td>
<td>Food Service Sanitation/Safety (Food Service Sanitation/Safety)</td>
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<td>HRD Career Planning/Assess (HRD Career Planning/Assess)</td>
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<td>HRD-3006</td>
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<td>HRD Motivation &amp; Retention (HRD Motivation &amp; Retention)</td>
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<td>HRD Financial Literacy (HRD Financial Literacy)</td>
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<td>Working Smart (Working Smart)</td>
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<td>3090</td>
<td>Welding (Welding)</td>
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<td>Edgecombe CC</td>
<td>Edgecombe YDC</td>
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<td>BSP-2000</td>
<td>3090</td>
<td>Basic Skills Programs (Basic Skills Programs)</td>
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