

**State Board of Community Colleges
Combined Course Library - Continuing Education**

New Course Approvals, Modifications, and Tier Designations

The State Board is asked to approve the following courses for placement in the Combined Course Library (CCL).

Request #1 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
HSE-3220	Income Maintenance Caseworker - NCFAST	50	T75 – Service Occupations	3

Rationale:

- This course is designed to cover a variety of skills associated with the Income Maintenance Caseworker role to determine service eligibility. Specific focus will include proficiency in the utilization of the NCFAST application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis.
- NCFAST is the technological tool implemented by NC DHHS to improve the functionality of the state's 100 county departments of social services. It is critical that staff have the demonstrated skills to successfully utilize the technology to support the functions of the DSS offices.
- This course request is driven by employer request through the NC DSS county offices as well as the NC DHHS NCFAST office. The course design is a collaborative effort between local community colleges, DSS county offices and the NC DHHS NCFAST office.

Request #2 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BAS-3120	Business Analytics	120	F30 – Computer Training	2

Rationale:

- This course provides an overview of the general tools to access and analyze data. Topics may include data mining, management, forecasting and utilizing data analytics for decision making. Upon completion, students will have a knowledge base to sit for a national exam for a certified business analytics professional.
- Credentialing agencies include, but are not limited to the following: SAS Business Analytics, Certified Analytics Professional, and Certified Business Intelligence Professional (CBIP).

Request #3 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
CCT-3110	Cybersecurity	120	F30 – Computer Training	2

Rationale:

- This course provides an overview of the evolving field of cybersecurity, with an introduction to cybersecurity standards and law. Topics may include common cyber-attacks, identifying threats, the response to these problems and basic principles of security in defending against cyber threats.
- Credentialing agencies include, but are not limited to the following: Cisco, CompTIA, McAfee Institute, American Board for Certification in Homeland Security.

Request #4 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
HEA-3120	Community Health Coach	100	L30 - Health	3

Rationale:

- The Brody School of Medicine in partnership with North Carolina Community Care and Edgecombe Community College conducted a survey with area employers and community leaders to assess the impact of Community Health Coaches in regard to helping improve patient care and outcomes. Their key responsibilities of this layperson include, but not limited to the following: convey the purposes and services of a program to the user, follow-up with health management/care plans with both patients and providers, assist patient in understanding care plans and instructions, document activities, service plans, and results in an effective manner help clients in utilizing resources, including scheduling appointments, and assisting with completion of applications for programs for which they may be eligible. Community Health Coaches would work under the supervision of medical providers, primary care teams, and other health and human services agencies

Request #5 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
HEA-3115	Community Health Coach Trainer	52	L30 - Health	3

Rationale:

- This course is a train-the-trainer for the Community Health Coach program. The Instructional content of this course should be based on the outline developed through the Brody School of Medicine. To enroll in this course, individuals must have a minimum of an associate degree in nursing or baccalaureate degree in public health or health education.

Request #6 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP-6900	Rescue Officer	24	R30 - Fire & Rescue Services	3

Rationale:

- This certification-related course presents the rescue service member with an avenue for gaining knowledge and skills needed to become an effective officer within his or her respective organization. Topics covered include human resources management; communication skills; operating as a manager, leader, mentor and coach to subordinates; improving customer service; interfacing with the service community; and the importance of health and safety in rescue services. Topics align with related National Fire Protection Association (NFPA) Standard 1021, Standards for Fire Officer Professional Qualifications, objectives. This is a NC Fire and Rescue Commission certification course.

Request #7 of 7 (New Request)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP-7000	Traffic Incident Management	4	R30 - Fire & Rescue Services	3

Rationale:

- This course is designed to establish the foundation for and promote consistent training of all responders to achieve the three objectives of the Traffic Incident Management (TIM) National Unified Goal: responder safety; safe, quick clearance from incidents; and prompt, reliable, interoperable communications. This course will familiarize fire and rescue personnel with the purpose of the Strategic Highway Research Program 2 (SHRP 2) and National TIM Responder Training Program and how it relates specifically to North Carolina. Participants will learn to recognize and identify the dangers encountered by emergency responders working in or near traffic.

Contact Person:

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