

**STATE BOARD OF COMMUNITY COLLEGES
CAPTIVE/CO-OPTED GROUPS**

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Continuing Education: Courses of Instruction

- Catawba Valley Community College – Catawba Correctional Center
 - HRD – 4100 HRD Working Smart
 - (Working Smart)
- Forsyth Technical Community College – Forsyth Correctional Center
 - HRD – 3004 HRD Career Readiness/Pathways
 - (Intro to Plumbing)
 - HRD – 3004 HRD Career Readiness/Pathways
 - (Intro to Electricity)
 - HRD – 3004 HRD Career Readiness/Pathways
 - (Intro to HVAC)
- Gaston College – Lincoln Correctional
 - HRD – 4100 HRD Working Smart
 - (Working Smart)
 - HRD – 3004 HRD Career Readiness/Pathways
 - (Manufacturing Boot Camp)
- Gaston College – Gaston Correctional
 - HRD – 4100 HRD Working Smart
 - (Working Smart)
 - HRD – 3004 HRD Career Readiness/Pathways
 - (Manufacturing Boot Camp)
- Nash Community College – Nash Correctional Institute
 - AHR – 3131 Heating, Ventilation, and Air Conditioning
 - (Heating, Gas, Oil, Electric Furnances, and Heat Pumps)
 - AHR – 3131 Heating, Ventilation, and Air Conditioning
 - (Basic Refrigeration and Air Conditioning)
 - AHR – 3131 Heating, Ventilation, and Air Conditioning
 - (HVAC Wiring, Motors, and Controls)
 - HRD – 3004 HRD Career Readiness/Pathway
 - (Pathway to Maintenance)
 - HRD – 3005 HRD Technology Awareness
 - (Basic Computer and Keyboarding Skills)
 - HRD – 4100 HRD Working Smart
 - (Working Smart)

- Roanoke-Chowan Community College – Odum Correctional Institution
 - HRD – 3001 HRD Employability Skills
 - (Employability Skills)
 - HRD – 3004 HRD Career Readiness/Pathways
 - (Career Readiness)
 - HRD – 3005 HRD Technology Awareness
 - (Computer Literacy)
- Wayne Community College – DART/Cherry Program
 - HRD – 4100 HRD Working Smart
 - (Working Smart)

Contact:

Nate Humphrey, Director

Workforce Continuing Education – Training and Standards

CONTINUING EDUCATION and BASIC SKILLS

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the Division of Prisons and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLE: **CAS 3120 Code P** indicates the continuing education course is being offered in the Prison (Correction) setting.

BSP 2000 Code S indicates the basic skills course is being offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.

CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For Division of Adult Correction (DAC)**Matrix Category****North Carolina Community College System Programming Options**

- | | |
|----------|---|
| 1 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months) |
| 2 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months) |
| 3 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months) |
| 4 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months) |

* Only Division of Adult Correction (DAC) prisons are assigned matrix categories

**CONTINUING EDUCATION COURSES
Captive & Co-opted**

Month: 5/19/2017

Community College	Facility	Matrix Class.	Course Number	Code	Master Course List Title (Local Title)	Contact Hours
Catawba Valley Community College	Catawba Correctional Center	1	HRD-4100	4555	HRD Working Smart (Working Smart)	30
Forsyth Technical Community College	Forsyth Correctional Center	4A	HRD-3004	4430	HRD Career Readiness/Pathway (Intro to Plumbing) (Intro to Electricity) (Intro to HVAC)	60
Gaston College	Lincoln Correctional Center	2	HRD-4100	4525	HRD Working Smart (Working Smart)	30
Gaston College	Lincoln Correctional Center	2	HRD-3004	4525	HRD Career Readiness/Pathway (Manufacturing Boot Camp)	60
Gaston College	Gaston Correctional Center	2	HRD-4100	4515	HRD Working Smart (Working Smart)	30
Gaston College	Gaston Correctional Center	2	HRD-3004	4515	HRD Career Readiness/Pathway (Manufacturing Boot Camp)	60
Nash Community College	Nash Correctional Institution	4B	AHR-3131	3710	Heating, Ventilation, and Air Conditioning (HVAC Wiring, Motors, and Controls) (Basic Refrigeration and Air Conditioning) (Heating, Gas, Oil, Electric Furnaces, and Heat Pumps)	288
Nash Community College	Nash Correctional Institution	4B	HRD-3004	3710	HRD Career Readiness/Pathway (Pathway to Maintenance)	60
Nash Community College	Nash Correctional Institution	4B	HRD-3005	3710	HRD Technology Awareness (Basic Computer and Keyboarding Skills)	58
Nash Community College	Nash Correctional Institution	4B	HRD-4100	3710	HRD Working Smart (Working Smart)	30
Roanoke-Chowan Community College	Odom Correctional Institution	2	HRD-3001	3310	HRD Employability Skills (Employability Skills)	115
Roanoke-Chowan Community College	Odom Correctional Institution	2	HRD-3004	3310	HRD Career Readiness/Pathways (Career Readiness)	60
Roanoke-Chowan Community College	Odom Correctional Institution	2	HRD-3005	3310	HRD Technology Awareness (Computer Literacy)	58
Wayne Community College	DART/Cherry Program	*	HRD-4100	7150	HRD Working Smart (Working Smart)	30

*DART/Cherry Program is a residential substance abuse treatment center operated by the NC Department of Public Safety (NCDPS).