

**STATE BOARD OF COMMUNITY COLLEGES
CAPTIVE/CO-OPTED GROUPS**

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Continuing Education: Courses of Instruction

- Lenoir Community College – Maury Correctional Institution
 - Home Companion Aide (Home Care Aide: Phase I & II/Personal Care Aide/Home Health Aide)
- Sampson Community College – Sampson Correctional Institution
 - Computer Basics (Basic Computer Skills)
 - Masonry (Masonry)
- South Piedmont Community College – Lanseboro Correctional Institution
 - Building Construction Trades (Building Construction Trades)
 - Construction Management (Construction Management)
- Southeastern Community College – Tabor Correctional Institution
 - Leadership Development (Introduction to the Basic Principles of Leadership)
 - NC REAL/Entrepreneurship (REAL Small Business Development)
- Wake Technical Community College – Wake Correctional Center
 - Food Service Sanitation/Safety (ServeSafe)
 - Hotel and Lodging Operations (Hospitality Hotel and Restaurant Certification)
- Western Piedmont Community College – Foothills Correctional Institution
 - Building Efficiency Operator (Intro to Energy Management)
 - Basic Telecommunication (Introduction to Telecommunication)
 - Network Cable Installation (Intro to Cabling/Copper Based Systems and Intro to Cabling/Fiber Optic Based Systems)
 - Audio/Video Systems (Intro to Home Entertainment Wiring)
 - Broadband Communications (Intro to Telephone VOIP Wiring)

Contact:

Continuing Education

Ms. Margaret Robertson, Associate Vice President
Workforce Continuing Education

Curriculum

Ms. Tracy McPherson, Director
Public Safety Training Programs

**STATE BOARD OF COMMUNITY COLLEGES
CAPTIVE/CO-OPTED GROUPS
CONTINUING EDUCATION and BASIC SKILLS**

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the Division of Prisons and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLE: **CAS 3120 Code P** indicates the continuing education course is being offered in the Prison (Correction) setting.

BSP 2000 Code S indicates the basic skills course is being offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and BASIC SKILLS courses are reported in class hours.

CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For Division of Adult Correction (DAC)

**Matrix
Category**

North Carolina Community College System Programming Options

- | | |
|----------|---|
| 1 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months) |
| 2 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months) |
| 3 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months) |
| 4 | Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months) |

* Only Division of Adult Correction (DAC) prisons are assigned matrix categories

**CONTINUING EDUCATION COURSES
Captive & Co-opted**

Month: **08/15/2016**

Community College	Facility	Matrix Class.	Course Number	Code	Master Course List Title (Local Title)	Contact Hours
Lenoir Community College	Maury Correctional Institution	4a	NUR-3216	4875	Home Companion Aide (Home Care Aide: Phase I & II/ Personal Care Aide/Home Health Aide)	90
Sampson Community College	Sampson Correctional Institution	3	CIS-3100	4345	Computer Basics (Basic Computer Skills)	72
Sampson Community College	Sampson Correctional Institution	3	MAS-3002	4345	Masonry (Masonry)	480
South Piedmont Community College	Lanesboro Correctional Institution	2	CAR-3112	4865	Building Construction Trades (Building Construction Trades)	480
South Piedmont Community College	Lanesboro Correctional Institution	2	CAR-3200	4865	Construction Management (Construction Management)	403
Southeastern Community College	Tabor Correctional Institution	3	MLS-3808	4885	Leadership Development (Introduction to the Basic Principles of Leadership)	144
Southeastern Community College	Tabor Correctional Institution	3	MLS-3871	4885	NC REAL/Entrepreneurship (REAL Small Business Development)	72
Wake Technical Community College	Wake Correctional Center	2	HOS-3072	4265	Food Service Sanitation/Safety (ServeSafe)	40
Wake Technical Community College	Wake Correctional Center	2	HOS-4040	4265	Hotel and Lodging Operations (Hospitality Hotel and Restaurant Certification)	252
Western Piedmont Community College	Foothills Correctional Institution	4b	EGY-4000	3720	Building Efficiency Operator (Intro to Energy Management)	72
Western Piedmont Community College	Foothills Correctional Institution	4b	TCT-3101	3720	Basic Telecommunication (Introduction to Telecommunication)	48
Western Piedmont Community College	Foothills Correctional Institution	4b	TCT-3102	3720	Network Cable Installation (Intro to Cabling/Copper Based Systems and Intro to Cabling/Fiber Optic Based Systems)	96
Western Piedmont Community College	Foothills Correctional Institution	4b	TCT-3103	3720	Audio/Video Systems (Intro to Home Entertainment Wiring)	48
Western Piedmont Community College	Foothills Correctional Institution	4b	TCT-3105	3720	Broadband Communications (Intro to Telephone/VOIP Wiring)	134