

STATE BOARD OF COMMUNITY COLLEGES

CAPTIVE/CO-OPTED GROUPS

The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Continuing Education: Courses of Instruction

Forsyth Community College – Forsyth Correctional Center
HRD Employability Skills (HRD Cognitive Behavioral Intervention)

Martin Community College – Bertie Correctional Institution
Small Engine Mechanic (Small Engine Repair)
Carpentry: Core Skills (Carpentry I)
HRD Employability Skills (Career Readiness)
HRD Financial Literacy (Real Life Economic Concepts)

Wayne Community College – DART Cherry
Operating Systems (Computer Repair A+ Cert Prep)
Food Service Sanitation/Safety (ServSafe Food Safety Training)
HRD Employability Skills (Career Readiness I)
HRD Career Readiness/Pathways (Personal & Home Care Aide/PHCAST I)

Wayne Community College – Neuse Correctional Institution
Custodial/Environmental Services (Environmental Services)
Food Service Sanitation/Safety (ServSafe Food Safety Training)
HRD Employability Skills (Career Readiness I)
HRD Career Readiness/Pathways (Personal & Home Care Aide/PHCAST I)
HRD Technology Awareness (HRD Technology Awareness)
HRD Financial Literacy (Money Smart)
Manufacturing Production Tech. (Mfg-Certified Production Technology)

Contact:

Career and College Readiness

Continuing Education

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STATE BOARD OF COMMUNITY COLLEGES
COURSES OF INSTRUCTION TO CAPTIVE OR CO-OPTED GROUPS

CONTINUING EDUCATION and BASIC SKILLS

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer.

They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the Division of Prisons and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

- A Alcoholic Rehabilitation Centers
- D Domiciliary Care Facilities
- I Hospital Inpatients
- J Detention Centers and County Jails
- N Rest and Nursing Homes
- P Prisons (Correction setting)
- R Intellectual Disability Centers
- S Sheltered Workshops

EXAMPLE: CAS 3120 Code P indicates the continuing education course is being offered in the Prison (Correction) setting. BSP 2000 Code S indicates the basic skills course is being offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and BASIC SKILLS courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES*
For Division of Adult Correction (DAC)

Matrix Category	North Carolina Community College System Programming Options
1	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
2	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
3	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
4	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)

* Only Division of Adult Correction (DAC) prisons are assigned matrix categories

CONTINUING EDUCATION COURSES
Captive & Co-opted

Month: 3/20/2015

Community College	Facility	Matrix Class.	Course Number	Code	Master Course List Title (Local Title)	Contact Hours
Forsyth Community College	Forsyth Correctional Center	3	HRD-3001	4430	HRD Employability Skills (HRD Cognitive Behavioral Intervention)	115
Martin Community College	Bertie Correctional Institution	4a	AUT-3200	4880	Small Engine Mechanic (Small Engine Repair)	288
Martin Community College	Bertie Correctional Institution	4a	CAR-3108	4880	Carpentry: Core Skills (Carpentry I)	144
Martin Community College	Bertie Correctional Institution	4a	HRD-3001	4880	HRD Employability Skills (Career Readiness)	115
Martin Community College	Bertie Correctional Institution	4a	HRD-3008	4880	HRD Financial Literacy (Real Life Economic Concepts)	30
Wayne Community College	DART Cherry	2	CAS-3020	1061	Operating Systems (Computer Repair A+ Cert Prep)	72
Wayne Community College	DART Cherry	2	HOS-3072	1061	Food Service Sanitation/Safety (ServSafe Food Safety Training)	40
Wayne Community College	DART Cherry	2	HRD-3001	1061	HRD Employability Skills (Career Readiness I)	115
Wayne Community College	DART Cherry	2	HRD-3004	1061	HRD Career Readiness/Pathways (Personal & Home Care Aide/PHCAST I)	60
Wayne Community College	Neuse Correctional Institution	2	HOS-3043	3060	Custodial/Environmental Services (Environmental Services)	396
Wayne Community College	Neuse Correctional Institution	2	HOS-3072	3060	Food Service Sanitation/Safety (ServSafe Food Safety Training)	40
Wayne Community College	Neuse Correctional Institution	2	HRD-3001	3060	HRD Employability Skills (Career Readiness I)	115
Wayne Community College	Neuse Correctional Institution	2	HRD-3004	3060	HRD Career Readiness/Pathways (Personal & Home Care Aide/PHCAST I)	60
Wayne Community College	Neuse Correctional Institution	2	HRD-3005	3060	HRD Technology Awareness (HRD Technology Awareness)	58
Wayne Community College	Neuse Correctional Institution	2	HRD-3008	3060	HRD Financial Literacy (Money Smart)	30
Wayne Community College	Neuse Correctional Institution	2	MNT-3111	3060	Manufacturing Production Tech. (Mfg-Certified Production Technician)	192

Comments: