

**STATE BOARD OF COMMUNITY COLLEGES
Programs Committee Charter**

I. Background

The State Board of Community Colleges derives its authority from North Carolina G.S. 115D and the State Board Code.

II. Purpose

The Programs Committee establishes procedures and policies for the addition and revision of educational programs within the North Carolina Community College System that support the System's mission of providing high-quality, accessible educational opportunities that minimize barriers to post-secondary education, maximize student success, develop a globally and multi-culturally competent workforce and improve the lives and well-being of individuals.

The Programs Committee's purview impacts Curriculum, instruction for Captive and Co-opted groups, Student Services, Career and College Promise, Work-Based Learning, Customized Training, High School Equivalency, Tiered Funding Levels, Developmental Education, Basic Skills Plus, Curriculum Instructional Contracts, and Instructional Service Agreements to offer students a variety of learning opportunities throughout the state.

III. Organization

The Programs Committee shall be a standing committee of the State Board of Community Colleges. The Chair of the State Board shall appoint the membership, designate the chair and vice-chair, prescribe the duties, and determine the size of the committee. The membership of the committee may be rotated biennially at the discretion of the State Board Chair.

IV. Meetings

Regular meetings of the State Board shall be held at least ten times a year on dates determined by the State Board. The Programs Committee shall meet on the same schedule as the other standing committees, as determined by the State Board.

V. Responsibilities

The responsibilities of the Programs Committee shall be:

- To ensure that the System Office continues to work with the education partners to provide quality education that is accessible to all students.
- To review the programs and courses that are offered within the state of North Carolina to assure that the colleges are best serving their communities
- To learn about trends and needs of the student population to assure what is being requested is what is needed.

VI. Duties

The specific duties of the Committee on Programs shall include review and approval of the following:

- Curriculum Program Applications
- Curriculum Program Terminations
- Curriculum Standard Revisions
- New curriculum courses submitted through new-to-the system program applications for the *Combined Course Library*
- New continuing education courses for the Combined Course Library.
- Tier funding designations for continuing education and curriculum courses
- Programs and courses within the Captive/Co-opted groups;
- Articulation agreements between the NC Community College System and the various education partners.
- Criteria for the following:
 - Career and College Promise
 - Work-Based Learning
 - Customized Training
 - High School Equivalency
 - Tiered Funding Levels
 - Developmental Education
 - Basic Skills Plus
 - Curriculum Instructional Contracts
 - Instructional Service Agreements

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee should periodically review and assess the adequacy of the Programs Committee Charter.

Contact(s):

Dr. Lisa Chapman
Senior Vice President/ Chief Academic Officer