

**State Board of Community Colleges
Combined Course Library - Continuing Education**

New Course Approvals, Modifications, and Tier Designations

The State Board is asked to approve the following courses for placement in the Combined Course Library (CCL).

Request #1 of 5 (New)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
ACC-3240	NC Local Government Finance	42 hours	F-25 Business	3

Description:

This course is intended to meet the NC Department of State Treasurer standards for the core duties of finance operations in local government units. Topics include overview of local government finance and accounting, GS 159, the role of finance officer, pre-audit and budget processes.

This course must be taught with the NC Department of State Treasurer approved curriculum.

Rationale:

There are 552 municipalities and 100 counties in North Carolina along with a number of special districts providing water and sewer services which are monitored by the NC Department of State Treasurer – State and Local Government Division. There is a wide disparity across these units as to the standard core finance knowledge specific to local government. This course is intended to provide a standard base of knowledge around the core duties of finance operations in local government units providing support particularly to smaller units with fewer resources.

This course would provide supporting education for units identified as having ‘deficiencies’ and continuing education for the incumbent workforce in finance units to support. It can also serve as an introductory course for individuals interested in entering positions within finance divisions of the local government units.

There is proposed legislative language (G.S. 159-25 (d)) providing the Local Government Commission the “...authority to require attendance to the course if the Commission finds deficiencies in their ability to perform duties required...”

Authorizing Agency:

NC Department of State Treasurer

Request #2 of 5 (New)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
EPT-4980	All-Haz Comm Unit Leader	21	R41 – Emergency Management	3

Description:

This course helps participants establish the essential core competencies required for performing the duties of the Communications Unit Leader (COML) in an all-hazards incident. This course addresses all responsibilities appropriate to a COML operating in a local- or state-level All-Hazards Incident Management Team (AHIMT). These responsibilities include the collection, processing, and dissemination, as needed, to facilitate Operations of Command, General Staff, and Unit Leaders within the confines of a Type 3 AHIMT. The course is an instructor-led training that supports learning through discussion, lecture, and active participation in multiple exercises. (Reference NC-969)

Rationale:

This course is requested by North Carolina Emergency Management to allow colleges to train EM staff as well as other emergency responders who may fill these All-Hazards Incident Management Team roles in the event of a large-scale emergency. These courses are aligned with Federal Emergency Management Agency (FEMA) guidance for position-specific training under the National Incident Management (NIMS) Incident Command System (ICS).

Credentialing Agency:

NC Emergency Management

Request #3 of 5 (New)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
EPT-4981	All-Haz T-Force/S-Team Leader	21	R41 – Emergency Management	3

Description:

This course will provide local- and state-level emergency responders with a robust understanding of the duties, responsibilities, and capabilities of an effective Task Force/Strike Team Leader on an All-Hazards Incident Management Team (AHIMT). The course walks participants through

general information, including an overview of the Operations Section, and information on incident mobilization, initial situational awareness, and unit management. It also provides detailed instruction on responding to the incident and the command needs of the incident, as well as emphasizing the importance of risk management and safety considerations. (Reference NC-984)

Rationale:

This course is requested by North Carolina Emergency Management to allow colleges to train EM staff as well as other emergency responders who may fill these All-Hazards Incident Management Team roles in the event of a large-scale emergency. These courses are aligned with Federal Emergency Management Agency (FEMA) guidance for position-specific training under the National Incident Management (NIMS) Incident Command System (ICS).

Credentialing Agency:

NC Emergency Management

Request #4 of 5 (New)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
HRD-4100	Working Smart	24	B20 – Human Resources Development	3

Description:

Working Smart is a soft-skills program developed by the Charlotte Mecklenburg Workforce Developmental Partners (CMWDP). It is designed to provide job-seekers the work and life skills that enhance employee productivity. Employers are looking for candidates who have the "soft-skills" that lead to success in the following ways: communication, problem solving skills, time management, accountability, and more.

Requires Working Smart certified instructors and utilization of the Working Smart curriculum.

Rationale:

Working Smart is a solution for a core, transportable HRD training program through the community colleges that speaks to the essential soft skills of employability. This is in response to the workforce demand to respond to core employability skill deficiencies as identified by employers and in surveys including the 2014 "1000 in 100" governor's initiative.

Credentialing Agency:

Working Smart
<http://www.workingsmartnc.com/about-us.html>

Request #5 of 5 (New)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
NUR-3253	Nurse Aide II Competency Assessment	50	L-20 Health	3

Description:

This course is intended to meet the NC Board of Nursing requirements for competency assessment for NA II renewal based on the conditions of 21 NCAC 36.0404(b).

The course must cover all NA II skills identified on the NA II Task List (<http://www.ncbon.com/dcp/i/nursing-education-unlicensed-assistive-personnel-teaching-modules-for-na-ii-tasks>). All skills must be assessed and successfully completed to demonstrate competency. This assessment may take place in the skills lab, in simulation, in a patient care setting, or a combination. A program must be approved by the NC Board of Nursing to offer NA II Competency Assessment.

Rationale:

21 NCAC 36.0404(g)(2) defines the eligibility conditions for a Nurse Aide II (NA II) to renew their expired NA II listing.

“Any nurse aide II who has had a continuous period of 24 months during which no nursing care activities were performed for monetary compensation but who has performed patient care activities for monetary compensation shall successfully complete the competency evaluation portion of the nurse aide II program and submit application in order to be placed on the Board of Nursing Nurse Aide II Registry.”

The NC Board of Nursing provides additional explanation of the application of this rule under their authority: <http://www.ncbon.com/dcp/i/nursing-education-unlicensed-assistive-personnel-na-ii-competency-assessment-requirements>

Credentialing Agency:

North Carolina Board of Nursing
<http://www.ncbon.com/>

Contact:

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