



1 **State Board of Community Colleges Code**

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3 **TITLE 1 – COMMUNITY COLLEGES**

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5 **CHAPTER G. FULL-TIME EQUIVALENT (FTE)**

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7 **SUBCHAPTER 200. FTE REPORTING CATEGORIES/CRITERIA**

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9 **1G SBCCC 200.95 Limitations in Reporting Student Membership Hours**

10 (a) Student hours shall not be reported for budget/FTE which result from:

11 (1) Conferences or visits.

12 (2) Seminars or Meetings.

13 (3) Programs of a service nature rather than instructional classes.

14 (4) Enrollment of high school students not in compliance with 1D SBCCC 400.2 and 1D  
15 SBCCC 200.95.

16 (5) Unsupervised classes.

17 (6) Proficiency or challenge exams except that the actual time required to take the exam may  
18 be counted in membership; students shall be registered in the class consistent with  
19 Paragraph (a) of Rules 1E SBCCC 300.99 and 1E SBCCC 900.99.

20 (7) Homework assignments.

21 (8) Inter-institutional or intramural sports activities including those of prison inmates.

22 ~~(9) Effective July 1, 1993, no budget/FTE shall be generated by occupational extension~~  
23 ~~students after their first repetition of an occupational extension course. Students who~~  
24 ~~take an occupational extension course more than twice within a five year period shall pay~~  
25 ~~their cost for the course based on the amount of funds generated by a student membership~~  
26 ~~hour for occupational extension multiplied by the number of actual hours the class is to~~  
27 ~~be taught. These students shall not generate budget/FTE. The funds collected from these~~  
28 ~~students shall be used by the colleges to offer additional educational courses. This~~  
29 ~~Subparagraph does not apply to fire, rescue, or law enforcement training courses taken by~~  
30 ~~fire, rescue, or law enforcement personnel.~~



~~(b) A statement on occupational extension course repetitions consistent with the requirements of this rule shall be included in college advertisements, schedules and catalogs. Students shall be notified during registration that they will be charged the full cost of courses which they have taken twice within a five-year period and in which they wish to enroll. Students shall be primarily responsible for monitoring course repetitions; however, the colleges shall review records and charge students full cost for courses taken more than twice.~~

~~(c) Senior citizens who are legal residents of North Carolina and who wish to enroll in an occupational extension course, shall not be required to pay for taking the course twice. Senior citizens who take an occupational extension course more than twice within a five-year period shall pay their cost for the course based on the amount of funds generated by a student membership hour for occupational extension multiplied by the number of actual hours the class is to be taught. These senior citizens shall not generate budget/FTE. The funds collected from these senior citizens shall be used by the colleges to offer additional educational courses.~~

~~(d) Students may repeat occupational extension courses more than once if the repetitions are required for certification, licensure, or recertification. The colleges shall submit annual reports to the State Board of Community Colleges naming the students and the certification, licensure or recertification requirements that necessitated the repetition.~~

~~(e)~~(b) Self-supporting classes shall not be reported for regular budget purposes (those classes supported by student fees or a class in which instruction is provided gratis); all recreational extension classes fall in this category.

~~(f)~~(c) Occupational extension instruction shall not be offered in sheltered workshops and adult developmental activity centers (ADAP) except sheltered workshops and ADAP centers may contract with the community college to provide occupational extension courses on a self-supporting basis.

~~(g)~~(d) Educational programs offered in a correctional department setting shall report full-time equivalent (FTE) student hours on the basis of contact hours.

*History Note: Authority G.S. 115D-5;*

*Eff. September 1, 1988;*

*Temporary Amendment Eff. October 15, 1992, for a period of 180 days to expire on April 15, 1993;*

1            *Amended Eff. September 1, 1993;*  
2            *Temporary Amendment Eff. November 1, 1993, for a period of 180 days or until*  
3            *the permanent rule becomes effective, whichever is sooner;*  
4            *Amended Eff. February 1, 2015; December 1, 2012; April 1, 2010; June 1, 2008;*  
5            *April 1, 1997; June 1, 1994.*

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