

**STATE BOARD OF COMMUNITY COLLEGES
Captive/Co-Opted Groups**

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Continuing Education: Courses of Instruction

- Davidson County Community College – Davidson Correctional Center
 - HRD – 3001 HRD Working Smart
 - (Working Smart)
 - HRD – 3006 HRD Motivation and Retention
 - (HRD Motivation and Retention)
 - MKT – 3438 Customer Service
 - (Customer Service)
 - MLS – 3871 NC REAL/Entrepreneurship
 - (NC REAL/Entrepreneurship)
- Lenoir Community College – Dobbs Youth Development Center
 - AHR – 3131 HVAC: Heating, Air Condition
 - (HVAC: Heating, Air Condition)
 - ATR – 3115 Mechatronics
 - (Mechatronics)
 - WLD – 3106 Welding
 - (Welding)
- Piedmont Community College – Orange Correctional Center
 - HOS – 3072 Food Service Sanitation/Safety
 - (Food Service Sanitation/Safety)

Contact:

Nate Humphrey, Director

Workforce Continuing Education – Training and Standards

CONTINUING EDUCATION and BASIC SKILLS

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the Division of Prisons and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLE: **CAS 3120 Code P** indicates the continuing education course is being offered in the Prison (Correction) setting.

BSP 2000 Code S indicates the basic skills course is being offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.

CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For Division of Adult Correction (DAC)**Matrix Category****North Carolina Community College System Programming Options**

- 1** Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
- 2** Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
- 3** Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
- 4** Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)

* Only Division of Adult Correction (DAC) prisons are assigned matrix categories

**CONTINUING EDUCATION COURSES
Captive & Co-opted**

Month: **7/21/2017**

Community College	Facility	Matrix Class.	Course Number	Code	Master Course List Title (Local Title)	Contact Hours
Davidson County Community College	Davidson Correctional Center	3	HRD-3001	4420	HRD Employability Skills (Employability Skills)	115
Davidson County Community College	Davidson Correctional Center	3	HRD-3006	4420	HRD Motivation and Retention (Motivation and Retention)	30
Davidson County Community College	Davidson Correctional Center	3	MKT-3438	4420	Customer Service (Customer Service)	230
Davidson County Community College	Davidson Correctional Center	3	MLS-3871	4420	NC REAL/Entrepreneurship (NC REAL/Entrepreneurship)	72
Lenoir Community College	Dobbs Youth Development Center	*	AHR-3131	*	HVAC: Heating, Air Condition (HVAC: Heating, Air Condition)	288
Lenoir Community College	Dobbs Youth Development Center	*	ATR-3115	*	Mechatronics (Mechatronics)	330
Lenoir Community College	Dobbs Youth Development Center	*	ATR-3115	*	Welding (Welding)	680
Piedmont Community College	Orange Correctional Center	2	HOS-3072	4240	Food Service Sanitation/Safety (Food Safety Manager's Certification (ServSafe))	40